

Government of the People's Republic of Bangladesh
Ministry of Environment and Forests
Administration Section-2
www.moef.gov.bd

No.MOEF/Env-3/FT-05/2011/422

Date : 03.09.2015

Government Order

The undersigned is directed to convey the Government's approval in favour of Ms. Roksana Tarannum, Senior Assistant Secretary, Ministry of Environment and Forests Government of the People's Republic of Bangladesh for attending the "SAARC Regional Consultative Workshop to Identity Priorities of Action for Children in South Asia Living in Climate Change" to be held on 7-9 September 2015 in Kathmandu, Nepal (plus transit period), under the following terms and conditions.

- a. The period of her program and the time spent for travel and transit will be treated as on duty;
 - b. She will draw her pay and allowances in local currency. No part of it should be drawn in foreign currency;
 - c. The relevant expenses in connection with her participation in the above mentioned workshop will be borne by the UNICEF;
 - d. She will not be allowed to stay abroad more than the approved period;
 - e. She will have to submit a report on the meeting to the Ministry of Environment and Forests as well as to the Ministry of Foreign Affairs within 10(ten) days after her return from the workshop.
2. This order is issued with the approval of the competent authority.


(Dilshad Begum)
Senior Assistant Secretary
Tel : 9570017

Copy forwarded for kind information and necessary action to :

External:

01. Secretary, Ministry of Foreign Affairs, Dhaka (with a request to issue Note Verbale and SAARC sticker).
02. Director General, Immigration and Passport, Dhaka.
03. Chief Conservator of Forest, Forest Department, Agargaon, Dhaka.
04. Director, Hazrat Shahjalal International Airport, Dhaka.
05. Director General, SAARC Secretariat, Kathmandu, Nepal.

Internal:

01. Additional Secretary, Ministry of Environment and Forests.
02. Additional Secretary(Env), Ministry of Environment and Forests.
03. Joint Secretary(Dev)/(Admin), Ministry of Environment and Forests.
04. Private Secretary to the Hon'ble Minister, Ministry of Environment and Forests.
05. Private Secretary to the Secretary, Ministry of Environment and Forests.

Personal:

Ms. Roksana Tarannum, Senior Assistant Secretary, Ministry of Environment and Forests.