

Government of the People's Republic of Bangladesh  
Ministry of Environment and Forests  
Admin-2

No: 22.00.0000.072.24.013.15-487

Dated: 10.07.2016

From : Roksana Tarannu  
Deputy Secretary  
To : Chief Accounts Officer  
Ministry of Environment & Forests  
Segun Bagicha, Dhaka, Bangladesh.

Sub: Approval order for participation in the "38th Meeting of the open ended Working Group", "56th Meeting of the Implementation Committee under the Non-Compliance Procedure for the Montreal Protocol" and "Third Extraordinary Meeting of the Parties to the Montreal Protocol" to be held during 18 to 24 July, 2016 in Vienna, Austria.

The undersigned is directed to convey the approval of the Government of the People's Republic of Bangladesh in favour of the following officials for participating in the "38th Meeting of the open ended Working Group", "56th Meeting of the Implementation Committee under the Non-Compliance Procedure for the Montreal Protocol" and "Third Extraordinary Meeting of the Parties to the Montreal Protocol" to be held during 18 to 24 July, 2016 in Vienna, Austria. The duration of stay in Vienna, Austria and funding scenario are mentioned beside their names:

Sl. No	Name and designation	Position & duration	Funding scenario
1.	H.E. Abdullah Al Islam Jakob M.P Hon'ble Deputy Minister Ministry of Environment and Forests	Head of Delegation 21 to 23 July, 2016 (High level segment)	Organizer, UNEP/ CCAC/GOB
2.	Mr. Md. Nurul Karim Additional Secretary Ministry of Environment and Forests	Member 18 to 24 July, 2016	Organizer, UNEP
3.	Mr. Md. Raisul Alam Mondal Director General Department of Environment	Member 18 to 23 July, 2016	UNDP

2. The terms and conditions of this order are as follows:
- They will be treated as on duty, while on deputation;
  - They will draw their pay and allowances in local currency during the aforesaid period;
  - All expenses of the nominees in connection with this visit will be born by the GOB/CCAC/UNEP/UNDP (shown beside of their names);
  - Expenses of the Md. Nurul Karim, Additional Secretary, Ministry of Environment and Forests and Mr. Md. Raisul Alam Mondal, Director General, Department of Environment in connection with this visit will be borne by the Organizer, UNEP/UNDP but in cases where the organizer do not provide the full expenses according to the entitlement Government of Bangladesh will bear it as per existing rules;
  - They will not stay abroad beyond the approved period (excluding travel time);
  - They will submit a report on the acquired experiences to this Ministry after their return.
3. This order is issued with the approval of the competent authority.

  
(Roksana Tarannu)  
Deputy Secretary  
Phone: +88-02-9540065

**Copy for information and necessary action to (Not as per seniority):**

- Cabinet Secretary, Cabinet Division, Bangladesh Secretariat, Dhaka.
- Principal Secretary, Office of the Prime Minister, Tejgaon, Dhaka.
- Senior Secretary, Ministry of Public Administration, Bangladesh Secretariat, Dhaka
- Secretary, Ministry of Foreign Affairs, Dhaka (with request to issue Note Verbale).
- Mr. Md. Nurul Karim, Additional Secretary (Environment), Ministry of Environment and Forests, Dhaka.
- Mr. Md. Raisul Alam Mondal, Director General, Department of Environment, Dhaka.
- Additional Secretary (Administration/Development), Ministry of Environment and Forests, Dhaka.
- Director General, Immigration and Passport, Dhaka.
- Private Secretary to the Hon'ble Minister, Ministry of Environment & Forests.
- Private Secretary to the Secretary, Ministry of Environment and Forests, Dhaka.
- Private Secretary to the Hon'ble Deputy Minister, Ministry of Environment & Forests.
- Director, Hazrat Shahjalal International Airport, Dhaka.
- Deputy Director, Regional Passport Office, Passport Bhaban, Agargaon, Dhaka-1217.
- Mr. Md. Abdul Hai, Protocol Officer, Ministry of Environment and Forests, Dhaka.
- Programmer, Ministry of Environment and Forests, Dhaka.
- Accounts Officer, Ministry of Environment & Forests, Bangladesh Secretariat, Dhaka.