

Government of the People's Republic of Bangladesh  
Ministry of Environment and Forests  
Planning Section-4  
[www.moef.gov.bd](http://www.moef.gov.bd)

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Date: 10/10/2016

From: Jahan Ara  
Senior Assistant Chief

To: Chief Accounts Officer  
Ministry of Environment and Forests  
Segun Bagicha, Dhaka, Bangladesh.

**Subject: Government Order to attend the Exposure Visit on "Climate Change Monitoring and Modeling" in Philippines, since 17-30 October 2016.**

The undersigned is directed to convey the order of the Government of the People's Republic of Bangladesh in favour of the following Officers to attend the Training Course on "Climate Change Monitoring and Modeling"-at the University of Philippines, Los Banos, Philippines to be held on 17-30 October 2016 in Philippines:

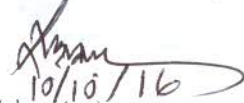
a) Ministry of Environment and Forests

SL	Name and Designation	E-mail and Cell Phone
1.	Mr. Md. Jasim Uddin Deputy Secretary	E-mail:jasim6811@yahoo.com Mobile: 01715-181160
2.	Mr. Shah Momin Senior Assistant Secretary (PS to Deputy Minister)	E-mail: napd2009@gmail.com Mobile:01735444999
3.	Mrs. Peara Begum Chief Accounts Officer,	E-mail:cao_environment@finance.gov.bd Mobile: 01552-380521
4.	Mrs. Farjana Khanom Assistant Chief	E-mail:farjanamoef@gmail.com Mobile:01843238434
b) Department of Forests:		
5.	Mr. Md. Zaglul Hossain DFO, Chittagong South Forest Division, Chittagong,	E-mail:zaglulfd@gmail.com Mobile:
6.	Mr. S.M. Kaisher DFO, Feni Social Forest Division, Feni	E-mail:smkaisher@gmail.com Mobile:
7.	Mr. Ahmed Niamur Rahman Director (C.C), Forest Science and Technology Institute Rajshahi.	E-mail:mannaniamur@gmail.com Mobile:
8.	Begum Rafiq Sultana ACF, Department of Forests, Mohakhali, Dhaka.	E-mail:rafiqa_s@yahoo.com Mobile:
9.	Mr. Md. Delowar Hossain Instructor, Science and Technology Institute, Chittagong.	E-mail:delowarhossain84@yahoo.com Mobile:

2. The terms and conditions of this order are as follows:

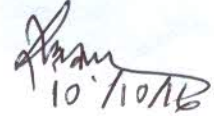
- i. They will be considered as on duty, while on deputation;
- ii. They will draw their pay and allowances in local currency during the aforesaid period;
- iii. All expenses in connection with participation in the said training will be borne by the CRPAR Project;
- iv. They will leave Dhaka on the aforesaid date or nearest possible time and will not stay abroad beyond the approved period (excluding the travel time); and
- v. Immediately after coming back, they will submit a report on the acquired experiences to this Ministry.

3. This order is issued with the approval of the competent authority.

  
10/10/16  
(Jahan Ara)  
Senior Assistant Chief  
☎: 9540996

Copy for kind information and necessary action (not according to seniority):

1. Secretary, Ministry of Foreign Affairs, Segun Bagicha, Dhaka (Attn: DG (Consular) with a request to issue Note Verbale)
2. H.E. Ambassador, Embassy of Philippines in Dhaka, House # 2F, ned Road # 73 (G), Gulshan-2, Dhaka.
3. H.E. Ambassador, Embassy and Parmanent Mission of Bangladesh, Manila, Philippines.
4. Director General, Department of Immigration and Passport, Agargaon, Dhaka.
5. Chief Conservator of Forests, Department of Forests, Agargaon, Dhaka.
6. Mr. Md. Jasim Uddin, Deputy Secretary, Ministry of Environment and Forests, Dhaka.
7. Mr. Shah Momin, Senior Assistant Secretary (PS to Deputy Minister) Ministry of Environment and Forests, Dhaka
8. Mrs. Peara Begum, Chief Accounts Officer, Ministry of Environment and Forests, Segun Bagicha, Dhaka.
9. Mrs. Farjana Khanom, Assistant Chief, Ministry of Environment and Forests, Dhaka.
10. Mr. Md. Zaglul Hossain, DFO, Chittagong South Division, Chittagong.
11. Mr. S.M. Kaisher, DFO, Social Forest Division, Feni.
12. Mr. Ahmed Niamur Rahman, Director, Forest Science and Technology Institute, Rajshahi.
13. Begum Rafiq Sultana, ACF, CRPAR Project, Department of Forests, Mohakhali, Dhaka.
14. Mr. Md. Delowar Hossain, Instructor, Science and Technology Institute, Chittagong.
15. Director, Hazrat Shahjalal International Airport, Dhaka.
16. PS to the Hon'ble Minister, Ministry of Environment and Forests, Dhaka.
17. PS to the Hon'ble Deputy Minister, Ministry of Environment and Forests, Dhaka.
18. PS to the Secretary, Ministry of Environment and Forests, Bangladesh Secretariat, Dhaka.
19. Project Director, 'Climate Resilient Participatory Afforestation and Reforestation' project, Mohakhali, Dhaka.
20. Senior Assistant Secretary (Admin-2), Ministry of Environment and Forests, Dhaka.
21. Mr. Md. Khabir Uddin Khan, Programmer, Ministry of Environment and Forests, Dhaka (with request to upload the G.O. on website)
22. P.O to Additional Secretary (Environment/Development/Admim/), Ministry of Environment and Forests, Dhaka.
23. Personal Assistant to Deputy Chief, Ministry of Environment and Forests, Dhaka.
24. Office file.



(Jahan Ara)  
Senior Assistant Chief