

Government of the People's Republic of Bangladesh
Ministry of Environment and Forests
Environment Section: 1
web site: www.moef.gov.bd

No. 22.00.0000.072.24.008.15-392

Date: 19.08.2015

From : Dilsad Begum
Senior Assistant Secretary

To : Chief Accounts Officer
Ministry of Environment & Forests
Segun Bagicha, Dhaka, Bangladesh.

Sub: Approval order of Bangladesh Delegation for Participation in the Tenth Part of the Second session of the Ad Hoc Working Group on the Durban Platform of Enhanced Action (ADP 2.10) and Preparatory meetings of the Least Development Countries (LDCs) to be held in Bonn, Germany.

The undersigned is directed to convey the approval order of the Government of the People's Republic of Bangladesh in favour of the following officers for Participation in the Tenth Part of the Second session of the Ad Hoc Working Group on the Durban Platform of Enhanced Action (ADP 2.10) and Preparatory meetings of the Least Development Countries (LDCs) to be held in Bonn, Germany. The duration of their stay in Bonn, Germany and funding scenario are mentioned beside their names:

Sl.No	Name and designation	Position & duration	Funding scenario
1.	Dr. Nurul Quadir Joint Secretary (Environment-1) Ministry of Environment and Forests	Team Leader 28 August- 04 September, 2015	Climate Change Cell
2.	Mr. Fazle Rabbi Sadeque Ahmed Project Coordinator (Deputy Secretary) Community Climate Change Project, PKSF	Member 31 August- 04 September, 2015	GIZ
3.	Mirza Shawkat Ali Director (Climate Change & International Convention) Department of Environment, Dhaka.	Member 31 August- 04 September, 2015	Climate Change Cell
4.	Mr. Md. Ziaul Haque Deputy Director (International Convention) Department of Environment	Member 28 August- 04 September, 2015	UNFCCC

2. The terms and conditions of this order are as follows:
 - i. They will be treated as on duty for this period;
 - ii. They will draw their pay and allowances in local currency during the aforesaid period;
 - iii. All expenses of the nominees in connection with this visit will be borne by the sponsoring Organization/Agency (shown beside of their names);
 - iv. They will not stay abroad beyond the approved period (excluding travel time);
 - v. They will submit a report on the acquired experiences to this Ministry.
3. This order is issued with the approval of the competent authority.


(Dilsad Begum)
Senior Assistant Secretary
Phone # 88-02-9570017

P.T.O.

Copy for information and necessary action to (Not as per seniority) :

1. Secretary, Ministry of Foreign Affairs, Dhaka (with request to issue Note Verbale).
2. Additional Secretary, Ministry of Environment and Forests, Dhaka.
3. Additional Secretary (Administration/Environment), Ministry of Environment and Forests, Dhaka.
4. Director General, Department of Environment, Dhaka.
5. Director General, Immigration and Passport, Dhaka.
6. Dr. Nurul Quadir, Joint Secretary, Ministry of Environment and Forests
7. Mr. Fazle Rabbi Sadeque Ahmed, Project Coordinator, Community Climate Change Project, PKSF.
8. Private Secretary to the Hon'ble Minister, Ministry of Environment & Forests.
9. Private Secretary to the Hon'ble Deputy Minister, Ministry of Environment & Forests.
10. Private Secretary to the Secretary, Ministry of Environment and Forests, Dhaka.
11. Director, Hazrat Shahjalal International Airport, Dhaka.
12. Senior Assistant Secretary, Admin-1, Ministry of Environment and Forests, Dhaka.
13. Mirza Shawkat Ali, Director (Climate Change & International Convention), Department of Environment, Dhaka.
14. Mr. Md Ziaul Haque, Deputy Director (International Convention), Department of Environment , Dhaka.
15. Deputy Director, Regional Passport Office, Passport Bhaban, Agargaon, Dhaka-1217.
16. Mr. Md. Abdul Hai, Protocol Officer, Ministry of Environment and Forests, Dhaka.
17. Accounts Officer, Ministry of Environment & Forests, Bangladesh Secretariat, Dhaka.
18. Office Copy.


(Dilsad Begum)
Senior Assistant Secretary