

Government of the People's Republic of Bangladesh
Ministry of Environment and Forests
Planning Section-6
www.moef.gov.bd

No.22.00.0000.083.025.07.2016/150

Date: 05/10/2016

From : Farjana Khanom
Assistant Chief

To : Chief Accounts Officer
Ministry of Environment and Forests
Segun Bagicha, Dhaka.

Subject : Permission to participate in the "Asia Pacific Summit on Low Carbon Techonology" to be held on 19-20 October 2016 in, Changsha, Hunan, The People's Republic of China.

The undersigned is directed to convey the permission of the Government of the People's Republic of Bangladesh in favor of Mr. **Md. Sayem Yousuf**, Assistant Director, Department of Environment, Dhaka, Ministry of Environment and Forests to participate in the "Asia Pacific Summit on Low Carbon Techonology" to be held on 19-20 October 2016 in, Changsha, Hunan, The People's Republic of China.

2. The terms and conditions of this order are as follows:

- a) He will be treated as on duty on this period;
- b) He will draw his pay and allowances in local currency during the aforesaid period;
- c) All expenses of the nominee in connection with this visit will be borne by the organizer (Asian Development Bank). There is no financial involvement of the Government of Bangladesh;
- d) He will not stay abroad beyond the approved period (excluding travel time);
- e) He will have to submit a report on the acquired experiences to this Ministry within 10 (ten) days after his return from the workshop.

3. This order is issued with the approval of the competent authority.

Sdt 05.10.2016
(Farjana Khanom)
Assistant Chief
Phone: 9540257
E-mail: farjanamoef@gmail.com

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Copy for kind information and necessary action (Not according to seniority):

1. Senior Secretary, Economic Relations Division, Sher-e-Bangla Nagar, Dhaka.
2. Secretary, Ministry of Foreign Affairs, Segunbagicha, Dhaka.
3. Director General, Department of Environment, E/16, Agargaon, Sher-e-Bangla Nagar, Dhaka.
4. Mr. Md. Sayem Yousuf, Assistant Director, Department of Environment, E/16, Agargaon, Sher-e-Bangla Nagar, Dhaka.
5. PS to Hon'ble Minister, Ministry of Environment & Forests, Bangladesh Secretariat, Dhaka.
6. PS to Hon'ble Deputy Minister, Ministry of Environment & Forests, Bangladesh Secretariat, Dhaka.
7. PS to Secretary, Ministry of Environment & Forests, Bangladesh Secretariat, Dhaka.
8. Deputy Secretary, Admin Sec-2, Ministry of Environment & Forests, Bangladesh Secretariat, Dhaka.
9. Director, Hazrat Shahjalal International Airport, Dhaka.
10. Deputy Director, Regional Passport Office, Passport Bhaban, Agargaon, Dhaka.
- ✓ 11. Mr. Md. Khabir Uddin Khan, Programmer, Ministry of Environment & Forests, Bangladesh Secretariat, Dhaka.
12. Mr. Md. Abdul Hai, Protocol Officer, Ministry of Environment & Forests, Bangladesh Secretariat, Dhaka.
13. PO to Additional Secretary (development), Ministry of Environment & Forests, Bangladesh Secretariat, Dhaka.

Farjana Khanom 05.10.2016
(Farjana Khanom)
Assistant Chief