

Government of the People's Republic of Bangladesh
Ministry of Environment and Forests
Planning Section-4
www.moef.gov.bd

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Date: 05/05/2016

From: Nirmol Kumar Halder
Senior Assistant Chief

To: Chief Accounts Officer
Ministry of Environment and Forests
Segun Bagicha, Dhaka, Bangladesh.

Subject: Government Order to attend the "Invitation to the 4th Session of the Intergovernmental Technical Working Group on Forest Genetics Resources" in Rome, Italy since 10-12 May, 2016 or nearest possible date.

The undersigned is directed to convey the order of the Government of the People's Republic of Bangladesh in favour of Mr. Abdul Mabud, Conservator of Forest, Bagura Social Forest Circle, Bagura to attend the "Invitation to the 4th Session of the Intergovernmental Technical Working Group on Forest Genetics Resources" in Rome, Italy since 10-12 May, 2016 or nearest possible date.

2. The terms and conditions of this order are as follows:
 - i. He will be considered as on duty, while on deputation;
 - ii. He will draw their pay and allowances in local currency during the aforesaid period;
 - iii. All expenses in connection with participation in the said program will be borne by the FAO;
 - iv. He will not stay abroad beyond the approved period (excluding the travel time); and
 - v. He will submit a report on the acquired experiences to this Ministry.
4. This order is issued with the approval of the competent authority.

Agreed 5.5.16
(Nirmol Kumar Halder)
Senior Assistant Chief
☎: 9540996

Copy for kind information and necessary action (not according to seniority):

2. Secretary, Ministry of Foreign Affairs, Segun Bagicha, Dhaka (Attn: DG (Consular) with a request to issue Note Verbale)
2. H.E. Ambassador, Embassy of Italy, in Dhaka, Plot # 2/3, Road # 74/79, Gulshan Model Town, Dhaka.
3. H.E. Ambassador, Embassy and Permanent Mission of Bangladesh, Rome, Italy.
4. Director General, Department of Immigration and Passport, Agargaon, Dhaka.
5. Chief Conservator of Forests, Department of Forests, Agargaon, Dhaka.
6. Director, Hazrat Shahjalal International Airport, Dhaka.
9. Private Secretary to the Hon'ble Minister, Ministry of Environment and Forests, Dhaka.
10. Private Secretary to the Secretary, Ministry of Environment and Forests, Bangladesh Secretariat, Dhaka.
11. Mr. Abdul Mabud, Conservator of Forest Bagura Social Forest Circle, Bagura.
12. Mr. Mike Robson, FAO Representative in Bangladesh, House # 37, Road # 8, Dhanmondi, Dhaka 1205.
13. Senior Assistant Secretary (Admin-2), Ministry of Environment and Forests, Dhaka.
14. P.O to Additional Secretary (Development), Ministry of Environment and Forests, Dhaka.
15. Personal Assistant to Deputy Chief, Ministry of Environment and Forests, Dhaka.
16. Office Copy.