

Government of the People's Republic of Bangladesh  
Ministry of Environment and Forests  
Admin-2 Section  
[www.moef.gov.bd](http://www.moef.gov.bd)

No. 22.00.0000.052.25.004.17- **667**

Dated: 04.09.2017

From : Ms. Roksana Tarannum  
Deputy Secretary

To : Chief Accounts Officer  
Ministry of Environment & Forests  
Segun Baghicha, Dhaka, Bangladesh

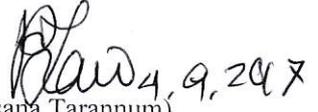
Sub : Government order for participation in the 'Informal Meeting for the Heads of Delegations of the Parties to the UNFCCC' to be held from 07-08 September, 2017 in Rabat, Morocco.

The undersigned is directed to convey the permission of the Government of the People's Republic of Bangladesh in favour of Mr. Md. Raisul Alam Mondal, Additional Secretary and Director General, Department of Environment, Ministry of Environment and Forests to participate in the 'Informal Meeting for the Heads of Delegations of the Parties to the UNFCCC' to be held from 07-08 September, 2017 in Rabat, Morocco.

2. The terms and conditions of this order are as follows:

- i. He will be treated as on duty on this period;
- ii. He will draw his pay and allowances in local currency during the aforesaid period;
- iii. The relevant expenses in connections with this visit will be borne by the organizer, but in cases the organizer does not provide the expenses according to his entitlement, the rest of expenses will be borne by the Government of Bangladesh as per the existing rules.
- iv. He will not stay abroad beyond the approved period (excluding travel time);
- v. He will submit a report to this ministry on the acquired experiences after his return.

3. This order is issued with the approval of the competent authority.

  
(Roksana Tarannum)  
Deputy Secretary  
Phone: 88-02-9549072  
email: admin2@moef.gov.bd

Copy for information and necessary action to (Not in order of seniority):

1. Secretary, Ministry of Foreign Affairs, Dhaka (with request to issue Note Verbale).
2. Mr. Md. Raisul Alam Mondal, Additional Secretary and Director General, Department of Environment, Agargoan, Dhaka.
3. Additional Secretary (All), Ministry of Environment & Forests, Dhaka
4. Director, Hazrat Shahjalal International Airport, Dhaka.
5. Private Secretary to the Hon'ble Minister, Ministry of Environment & Forests, Dhaka.
6. Private Secretary to the Hon'ble Deputy Minister, Ministry of Environment & Forests, Dhaka.
7. Private Secretary to the Secretary, Ministry of Environment & Forests, Dhaka.
8. Chief Accounts officer, Ministry of Environment & Forests.
9. Programmer, Ministry of Environment & Forests, Dhaka (With request to publish in the website).
10. Mr. Md. Abdul Hai, Protocol Officer, Ministry of Environment and Forests, Dhaka.