

Government of the People's Republic of Bangladesh
Ministry of Environment and Forests
Planning Section-4
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Date: 12/07/2016

From: Farjana Jahan
Assistant Chief

To: Chief Accounts Officer
Ministry of Environment and Forests
Segun Bagicha, Dhaka, Bangladesh.

Subject: Sanction to attend the "On-the-Job Training Programme in FAO-HQ, Rome, Italy (FAO-HQ Attachment Program)"


The undersigned is directed to convey the approval of the Government of the People's Republic of Bangladesh in favour of the following officials for participation in the "On-the-Job Training Programme" to be held in FAO-HQ, Rome, Italy (FAO-HQ Attachment Program). The duration of stay in Rome, Italy, training Program and funding scenario are mentioned beside their names:

S.L	Name and Designation	Training Program and Duration	Funding Scenario
01.	Mr. Shamshur Rahman Khan Deputy Chief Ministry of Environment and Forests, Dhaka.	From 28 August to 08 September, 2016 (02 weeks) pre-departure orientation in the project office, Bangladesh. From 15 September 2016 to 09 November 2016 (08 weeks) attachment in FAO-HQ, Rome, Italy. From 13 November to 24 November, 2016 (02 weeks) post-training in the project office, Bangladesh.	USAID funded "Strengthening the Environment, Forestry and Climate Change Capacities of the Ministry of Environment and Forests and its Agencies" Project implemented by FAO
02.	Mr. Md. Saidur Rahman Deputy Secretary Ministry of Environment and Forests, Dhaka.	From 18 September to 22 September, 2016 (01 week) pre-departure orientation in the project office, Bangladesh. From 25 September to 22 October, 2016 (04 weeks) attachment in FAO-HQ, Rome, Italy. From 25 October to 31 October, 2016 (01 week) post-training in the project office, Bangladesh.	
03.	Mr. Mohammed Hossain Assistant Conservator of Forest (ACF), Coastal Forest Division, Forest Department, Chittagong.	From 28 August to 08 September, 2016 (02 weeks) pre-departure orientation in the project office, Bangladesh. From 15 September 2016 to 09 November 2016 (08 weeks) attachment in FAO-HQ, Rome, Italy. From 13 November to 24 November, 2016 (02 weeks) post-training in the project office, Bangladesh.	

2. The terms and conditions of this order are as follows:

- i. They will be treated as on duty, while on deputation;
- ii. They will draw their pay and allowances in local currency during the aforesaid period;
- iii. All expenses in connection with participation in the said training programme will be borne by the USAID funded "Strengthening the Environment, Forestry and Climate Change Capacities of the Ministry of Environment and Forests and its Agencies" Project implemented by FAO;
- iv. They will not stay abroad beyond the approved period (excluding the travel time); and
- v. They will submit a report on the acquired experiences to this Ministry after their return.

3. This order is issued with the approval of the competent authority.


12.07.16
(Farjana Jahan)
Assistant Chief
☎: 9540996

Copy for kind information and necessary action (not according to seniority):

1. Secretary, Ministry of Foreign Affairs, Segun Bagicha, Dhaka (Attn: DG (Consular) with a request to issue Note Verbale)
2. H.E. Ambassador, Embassy of Italy in Dhaka, Plot # 2/3, Road # 74/79, Gulshan Model Town, Dhaka.
3. H.E. Ambassador, Embassy and Permanent Mission of Bangladesh, Rome, Italy.
4. Director General, Department of Immigration and Passport, Agargaon, Dhaka.
5. Chief Conservator of Forest, Department of Forest, Agargaon, Dhaka.
6. Director, Hazrat Shahjalal International Airport, Dhaka.
7. Private Secretary to the Hon'ble Minister, Ministry of Environment and Forests, Dhaka.
8. Private Secretary to the Secretary, Ministry of Environment and Forests, Dhaka.
9. Private Secretary to the Hon'ble Deputy Minister, Ministry of Environment and Forests, Dhaka.
10. Mr. Shamsur Rahman Khan, Deputy Chief, Ministry of Environment and Forests, Dhaka.
11. Mr. Md. Saidur Rahman, Deputy Secretary, Ministry of Environment and Forests, Dhaka.
12. Mr. Mohammed Hossain, Assistant Conservator of Forest (ACF), Coastal Forest Division, Forest Department, Chittagong.
13. Mr. Mike Robson, FAO Representative in Bangladesh, House # 37, Road # 8, Dhanmondi, Dhaka.
14. Dr. Marco Boscolo, CTA, MoEF Support Project, FAO, Agargaon, Dhaka.
15. Senior Assistant Secretary (Admin-2), Ministry of Environment and Forests, Dhaka.
16. Programmer, Ministry of Environment and Forests, Dhaka.
17. Accounts Officer, Ministry of Environment and Forests, Dhaka.
18. P.O to Additional Secretary (Development), Ministry of Environment and Forests, Dhaka.
19. Office Copy.


12.07.16
(Farjana Jahan)
Assistant Chief