

Government of the People's Republic of Bangladesh  
Ministry of Environment and Forests  
Admin -2 Branch

No. MoEF/Env-1/3/Climate Change-72 (C.V.F Forum)/2011 (Part-1)/562

Dated: 09.08.2016

From : Md. Jasim Uddin  
Deputy Secretary

To : Chief Accounts Officer  
Ministry of Environment & Forests  
Segun Bagicha, Dhaka, Bangladesh.

Sub : Permission to participate in the "Seminar on Climate Diplomacy, Leadership and Negotiation and CVF High Level Climate Policy Forum" to be held on 10 August – 15 August, 2016 in Manila, Philippines.

The undersigned is directed to convey the permission of the Government of the People's Republic of Bangladesh in favour of Dilruba Akter, Assistant Director, Department of Environment, Ministry of Environment & Forests to participate in "Seminar on Climate Diplomacy, Leadership and Negotiation and CVF High Level Climate Policy Forum" to be held on 10 August – 15 August, 2016 in Manila, Philippines.

2. The terms and conditions are as follows:

- i. She will be treated as on duty on this period;
- ii. She will draw his pay and allowances in local currency during the aforesaid period;
- iii. All expenses of the nominee in connection with this visit will be borne by the organizer(CVF). There is no financial involvement of Bangladesh Government.
- iv. She will not stay abroad beyond the approved period (excluding travel time);
- v. She will submit a report on the acquired experiences to this Ministry after his return.

3. This order is issued with the approval of the competent authority.

  
(Md. Jasim Uddin)  
Deputy Secretary  
Phone : 88-02-9549551

**Copy for information and necessary action to (Not as per seniority):**

1. Secretary, Ministry of Foreign Affairs, Dhaka (with request to issue Note Verbale).
2. Additional Secretary (Administration/Environment/Development), Ministry of Environment and Forests, Dhaka.
3. Director General, Department of Environment, Dhaka.
4. Director General, Immigration and Passport, Dhaka.
5. Private Secretary to the Hon'ble Minister, Ministry of Environment and Forests, Dhaka.
6. Private Secretary to the Secretary, Ministry of Environment and Forests, Dhaka.
7. Deputy Secretary, Admin-2 Branch, Ministry of Environment and Forests, Dhaka.
8. Private Secretary to the Hon'ble Deputy Minister, Ministry of Environment and Forests, Dhaka.
9. Director, Hazrat Shahjalal International Airport, Dhaka.
10. Deputy Director, Regional Passport Office, Passport Bhaban, Agargaon, Dhaka-1217.
11. Programmer, Ministry of Environment and Forest, Dhaka.
12. Ms. Dilruba Akter, Assistant Director, Department of Environment, Dhaka.