

Government of the People's Republic of Bangladesh
Ministry of Environment and Forests
Admin-2 Section
www.moef.gov.bd

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Dated: 23.04.2017

From : Md. Mamunur Rashid
Deputy Secretary


To : Chief Accounts Officer
Ministry of Environment & Forests
Segun Baghicha, Dhaka, Bangladesh

Sub : Government order for participation in the 'NDCP Workshop on Meeting the Needs of Agriculture, Food Security and Land Use' to be held from 4-5 May, 2017 in Rome, Italy.

The undersigned is directed to convey the permission of the Government of the People's Republic of Bangladesh in favour of following officials to participate in the 'NDCP Workshop on Meeting the Needs of Agriculture, Food Security and Land Use' to be held from 4-5 May, 2017 in Rome, Italy.

Sl No.	Name and Designation	Funding Body
01	Mr. Md. Azadur Rahman Mollick Director Department of Environment, Chittagong Metropolitan Ministry of Environment and Forests, Dhaka	FAO
02	Ms. Shikha Sarker Deputy Secretary Ministry of Environment and Forests, Dhaka	FAO (accommodation only)

2. The terms and conditions of this order are as follows:
- They will be treated as on duty on this period;
 - They will draw their pay and allowances in local currency during the aforesaid period;
 - The relevant expenses in connections with this visit of Mr. Md. Azadur Rahman Mollick will be borne by the organizer FAO. In case of the expenses of Ms. Shikha Sarker, the accommodation cost will be borne by the organizer FAO and the other costs, according to her entitlement, relating to this visit will be borne by the Ministry of Environment and Forests.
 - They will not stay abroad beyond the approved period (excluding travel time);
 - They will submit a report on the acquired experiences to this ministry after their return.
3. This order is issued with the approval of the competent authority.


23.04.2017
(Md. Mamunur Rashid)
Deputy Secretary
Phone: 88-02-9549072
email: admin2@moef.gov.bd

Copy for information and necessary action to (Not as per seniority):

- Secretary, Ministry of Foreign Affairs, Dhaka (with request to issue Note Verbale).
- Director General, Department of Environment, Agargaon, Dhaka.
- Additional Secretary (All), Ministry of Environment & Forests, Dhaka
- Director General, Immigration and Passport, Dhaka.
- Director, Hazrat Shahjalal International Airport, Dhaka.
- Mr. Md. Azadur Rahman Mollick, Director, Department of Environment, Chittagong Metropolitan, Ministry of Environment and Forests.
- Ms. Shikha Sarker, Deputy Secretary, Ministry of Environment and Forests, Dhaka.
- Private Secretary to the Hon'ble Minister, Ministry of Environment & Forests, Dhaka.
- Private Secretary to the Hon'ble Deputy Minister, Ministry of Environment & Forests, Dhaka.
- Private Secretary to the Secretary, Ministry of Environment & Forests, Dhaka.
- Programmer, Ministry of Environment & Forests, Dhaka (With request to publish in the website).
- Accounts Officer, Ministry of Environment and Forests, Dhaka.