

Government of the People's Republic of Bangladesh
Ministry of Environment and Forests
Admin-2 Section
www.moef.gov.bd

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Dated: 28.02.2017

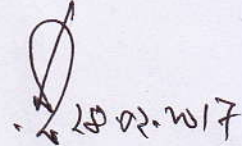
From: Md. Mamunur Rashid
Deputy Secretary

To : Chief Accounts Officer
Ministry of Environment & Forests
Segun Baghich, Dhaka, Bangladesh.

Sub : Government order for participation in the Regional Consultation Workshop on ADB's Climate Change Strategic Framework for 2017-2030 to be held on 6-7 March 2017 in Manila, Philippines.

The undersigned is directed to convey the permission of the Government of the People's Republic of Bangladesh in favour of Khaleda Akhtar, Deputy Secretary, Ministry of Environment & Forests to participate in the Regional Consultation Workshop on ADB's Climate Change Strategic Framework for 2017-2030 to be held on 6-7 March 2017 in Manila, Philippines.

2. The terms and conditions of this order are as follows:
 - i. She will be treated as on duty on this period;
 - ii. She will draw her pay and allowances in local currency during the aforesaid period;
 - iii. The relevant expenses in connections with this visit will be borne by the organizer. There will be no financial involvement of Bangladesh Government
 - iv. She will not stay abroad beyond the approved period (excluding travel time);
 - v. She will submit a report on the acquired experiences to this ministry after her return.
3. This order is issued with the approval of the competent authority.



(Md. Mamunur Rashid)

Deputy Secretary

Phone: 88-02-9549072

email: admin2@moef.gov.bd

Copy for information and necessary action to (Not as per seniority):

1. Secretary, Ministry of Foreign Affairs, Dhaka (with request to issue Note Verbale).
2. Additional Secretary (Administration), Ministry of Environment & Forests, Dhaka.
3. Director General, Immigration and Passport, Dhaka.
4. Private Secretary to the Hon'ble Minister, Ministry of Environment & Forests, Dhaka.
5. Khaleda Akhtar, Deputy Secretary, Ministry of Environment and Forests, Dhaka.
6. Private Secretary to the Hon'ble Deputy Minister, Ministry of Environment & Forests, Dhaka.
7. Private Secretary to the Secretary, Ministry of Environment & Forests, Dhaka.
8. Director, Hazrat Shahjalal International Airport, Dhaka.
9. Deputy Director, Regional Passport Office, Passport Bhaban, Agargaon, Dhaka-1217.
10. Programmer, Ministry of Environment & Forests, Dhaka (With request to publish in the website).