

Government of the People's Republic of Bangladesh
Ministry of Environment and Forests
Admin-2 Section
www.moef.gov.bd

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Dated: 28.02.2017

From: Md. Mamunur Rashid
Deputy Secretary
To : Chief Accounts Officer
Ministry of Environment & Forests
Segun Baghich, Dhaka, Bangladesh.

Sub : Government order for participation in the Conference on 'Asian Elephant Range States Meeting 2017' to be held on 18-20 April, 2017 in Jakarta, Indonesia.

The undersigned is directed to convey the permission of the Government of the Peoples Republic of Bangladesh in favour of following officials to participate in the Conference on 'Asian Elephant Range States Meeting 2017' to be held on 18-20 April, 2017 in Jakarta, Indonesia.

Sl No.	Name and Designation	Funding Scenario
01	Mr. Md. Ali Kabir Divisional Forest Officer Cox's Bazar South Forest Division Department of Forests, Dhaka.	IUCN
02	Mr. A. N. M. Abdul Wadud Divisional Forest Officer Chittagong North Forest Division Department of Forests, Dhaka.	

2. The terms and conditions of this order are as follows:
 - i. They will be treated as on duty on this period;
 - ii. They will draw their pay and allowances in local currency during the aforesaid period;
 - iii. The relevant expenses in connections with this visit will be borne by the organizer. There will be no financial involvement of Bangladesh Government.
 - iv. They will not stay abroad beyond the approved period (excluding travel time);
 - v. They will submit a report on the acquired experiences to this ministry after their return.
3. This order is issued with the approval of the competent authority.


(Md. Mamunur Rashid)
Deputy Secretary
Phone: 88-02-9549072
email: admin2@moef.gov.bd

Copy for information and necessary action to (Not as per seniority):

1. Secretary, Ministry of Foreign Affairs, Dhaka (with request to issue Note Verbale).
2. Chief Conservator of Forest, Department of Forests, Agargaon, Dhaka.
3. Additional Secretary (Administration), Ministry of Environment & Forests, Dhaka.
4. Director General, Immigration and Passport, Dhaka.
5. Mr. Md. Ali Kabir, Divisional Forest Officer, Cox's Bazar South Forest Division, Department of Forests, Dhaka.
6. Mr. A. N. M. Abdul Wadud, Divisional Forest Officer, Chittagong North Forest Division, Department of Forests, Dhaka.
7. Private Secretary to the Hon'ble Minister, Ministry of Environment & Forests, Dhaka.
8. Private Secretary to the Hon'ble Deputy Minister, Ministry of Environment & Forests, Dhaka.
9. Private Secretary to the Secretary, Ministry of Environment & Forests, Dhaka.
10. Director, Hazrat Shahjalal International Airport, Dhaka.
11. Deputy Director, Regional Passport Office, Passport Bhaban, Agargaon, Dhaka-1217.
12. Programmer, Ministry of Environment & Forests, Dhaka (With request to publish in the website).