

Government of the People's Republic of Bangladesh  
Ministry of Environment and Forests  
Admin-2 Section  
[www.moef.gov.bd](http://www.moef.gov.bd)

No. 22.00.0000.052.25.002.17 (Part-3)-700

Dated: 12.09.2017


From: Choudhury Muazzam Ahmed  
Senior Assistant Secretary

To : Chief Accounts Officer  
Ministry of Environment & Forests  
Segun Baghich, Dhaka, Bangladesh.

Sub : Government Order for participation in the workshop on Regional Knowledge Forum on "Human Mobility in the Context of Climate Change Adaptation, Disaster Risk Reduction, and Sustainable Development Goals in the Hindu Kush Himalayas" to be held from 14-15 September, 2017 in Kathmandu, Nepal.

The undersigned is directed to convey the permission of the Government of the People's Republic of Bangladesh in favour of Mr Khanjada Shahriar Bin Mannan, Assistant Chief, Ministry of Environment & Forests to participate in the workshop on Regional Knowledge Forum on "Human Mobility in the Context of Climate Change Adaptation, Disaster Risk Reduction, and Sustainable Development Goals in the Hindu Kush Himalayas" to be held from 14-15 September, 2017 in Kathmandu, Nepal.

2. The terms and conditions of this order are as follows:
  - i. He will be treated as on duty during this period;
  - ii. He will draw his pay and allowances in local currency during the aforesaid period;
  - iii. The relevant expenses in connections with this visit will be borne by the organizer. There will be no financial involvement of Bangladesh Government.
  - iv. Staying abroad beyond the approved period (excluding travel time) will not be allowed.
  - v. He will submit a report on the acquired experiences to this ministry after his return.
3. This order is issued with the approval of the competent authority.

  
(Choudhury Muazzam Ahmed)  
Senior Assistant Secretary  
Phone: 88-02-9549072  
email: [admin2@moef.gov.bd](mailto:admin2@moef.gov.bd)

Copy for information and necessary action to (Not in order of seniority):

1. Secretary, Ministry of Foreign Affairs, Dhaka (with request to issue Note Verbale).
2. Additional Secretary (All), Ministry of Environment & Forests, Dhaka.
3. Director General, Department of Environment, Dhaka.
4. Director General, Immigration and Passport, Dhaka.
5. Director, Hazrat Shahjalal International Airport, Dhaka.
6. Private Secretary to the Hon'ble Minister, Ministry of Environment & Forests, Dhaka.
7. Private Secretary to the Hon'ble Deputy Minister, Ministry of Environment & Forests, Dhaka.
8. Private Secretary to the Secretary, Ministry of Environment & Forests, Dhaka.
9. Chief Accounts officer, Ministry of Environment & Forests.
10. Mr Khanjada Shahriar Bin Mannan, Assistant Chief, Ministry of Environment & Forests.
11. Programmer, Ministry of Environment & Forests, Dhaka (With request to publish in the website).