

Government of the People's Republic of Bangladesh  
Ministry of Environment and Forest  
Admin-2 Section  
[www.moef.gov.bd](http://www.moef.gov.bd)

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Dated : 01.04.2018

From: Md. Mamunur Rashid  
Deputy Secretary

To : Chief Accounts Officer  
Ministry of Environment & Forest  
Segun Baghicha, Dhaka, Bangladesh.

Sub : Government Order for participation in the 'Inter-Regional Twinning Workshop on Energy Efficiency in the RAC Sector and Joint Meeting and Inter-Regional Twinning Workshop on Energy Efficiency in the RAC Sector' to be held from 08-12 April, 2018 in China.


The undersigned is directed to convey the permission of the Government of the People's Republic of Bangladesh in favour of following officials to participate in the program stated beside their names to be held in China.

Sl No.	Name , Designation and Office	Program and Date
1.	Ms. Tahnia Rahman Chowdhury, Deputy Secretary, Power Division, Ministry of Power , Energy & Mineral Resources	Inter-Regional Twinning Workshop on Energy Efficiency in the RAC Sector' to be held from 11-12 April, 2018
2.	Mr. Nazim Hossain Sheikh, Assistant Director (Dhaka Regional), Department of Environment, Ministry of Environment & Forest	Joint Meeting and Inter-Regional Twinning Workshop on Energy Efficiency in the RAC Sector' to be held from 08-12 April, 2018

2. The terms and conditions of this order are as follows:

- i. They will be treated as on duty during this period;
- ii. They will draw their pay and allowances in local currency during the aforesaid period;
- iii. The relevant expenses in connections with this visit will be borne by the organizer. There will be no financial involvement of Bangladesh Government.
- iv. They will not stay abroad beyond the approved period (excluding travel time).
- v. They will submit a report on the acquired experiences to this ministry after return.

3. This order is issued with the approval of the competent authority.

  
01.04.2018  
(Md. Mamunur Rashid)  
Deputy Secretary  
Phone: 88-02-9549072  
E-mail: admin2@moef.gov.bd

Copy for information and necessary action to (Not as per seniority):

1. Secretary, Ministry of Foreign Affairs, Dhaka (with request to issue Note Verbale).
2. Secretary, Power Division, Ministry of Power , Energy & Mineral Resources.
3. Additional Secretary (All), Ministry of Environment & Forest, Dhaka.
4. Director General, Department of Environment, Agargaon, Dhaka.
5. Director General, Immigration and Passport, Dhaka.
6. Ms. Tahnia Rahman Chowdhury, Deputy Secretary, Power Division, Ministry of Power , Energy & Mineral Resources.
7. Director, Hazrat Shahjalal International Airport, Dhaka
8. Private Secretary to the Hon'ble Minister, Ministry of Environment & Forest, Dhaka.
9. Private Secretary to the Hon'ble Deputy Minister, Ministry of Environment & Forest, Dhaka.
10. Private Secretary to the Secretary, Ministry of Environment & Forest, Dhaka.
11. System Analyst, Ministry of Environment & Forest, Dhaka (with request to upload in the website).
12. Chief Accounts Officer, Ministry of Power , Energy & Mineral Resources, Segun Baghicha, Dhaka.
13. Mr. Nazim Hossain Sheikh, Assistant Director (Dhaka Regional), Department of Environment, Dhaka.
14. Accounts officer, Department of Environment/ Power Division, Dhaka.