

Government of the People's Republic of Bangladesh
Ministry of Environment and Forests
Admin-2 Section
www.moef.gov.bd

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Dated: 30.03.2017

From : Md. Mamunur Rashid
Deputy Secretary


To : Chief Accounts Officer
Ministry of Environment & Forests
Segun Baghicha, Dhaka, Bangladesh

Sub : Government order for participation in the Conference on "XIX Commonwealth Forestry Conference" to be held on 3-7 April, 2017 in Dehradun, India.

The undersigned is directed to convey the permission of the Government of the Peoples Republic of Bangladesh in favour of the following officials to participate in the "XIX Commonwealth Forestry Conference" to be held on 3-7 April, 2017 in Dehradun, India.

Sl No.	Name and Designation	Funding Scenario
01.	Mr. Shamshur Rahman Khan Deputy Chief Ministry of Environment and Forests, Dhaka	Organizer
02.	Md. Abdul Latif Mia Conservator of Forests Department of Forests, Chittagong Circle.	
03.	Mr. Md. Mahmudul Hassan Assistant Conservator of Forest Department of Forests, Dhaka	

2. The terms and conditions of this order are as follows:
- i. They will be treated as on duty on this period;
 - ii. They will draw their pay and allowances in local currency during the aforesaid period;
 - iii. The relevant expenses in connections with this visit will be borne by the organizer. There will be no financial involvement of Bangladesh Government.
 - iv. They will not stay abroad beyond the approved period (excluding travel time);
 - v. They will submit a report on the acquired experiences to this ministry after their return.
3. This order is issued with the approval of the competent authority.


30.03.2017
(Md. Mamunur Rashid)
Deputy Secretary
Phone: 88-02-9549072
email: admin2@moef.gov.bd

Copy for information and necessary action to (Not as per seniority):

1. Secretary, Ministry of Foreign Affairs, Dhaka (with request to issue Note Verbale).
2. Chief Conservator of Forest, Department of Forests, Agargaon, Dhaka.
3. Additional Secretary (All), Ministry of Environment & Forests, Dhaka.
4. Director General, Immigration and Passport, Dhaka.
5. Private Secretary to the Hon'ble Minister, Ministry of Environment & Forests, Dhaka.
6. Private Secretary to the Hon'ble Deputy Minister, Ministry of Environment & Forests, Dhaka.
7. FAO Representative, Dhanmondi, Dhaka (Attention: Mr. Marco Boscolo, CTA, MOEF Support Project).
8. Mr. Shamshur Rahman Khan, Deputy Chief, Ministry of Environment and Forests, Dhaka
9. Md. Abdul Latif Mia, Conservator of Forests, Department of Forest, Chittagong Circle.
10. Private Secretary to the Secretary, Ministry of Environment & Forests, Dhaka.
11. Director, Hazrat Shahjalal International Airport, Dhaka.
12. Deputy Director, Regional Passport Office, Passport Bhaban, Agargaon, Dhaka-1217.
13. Programmer, Ministry of Environment & Forests, Dhaka (With request to publish in the website).
14. Mr. Md. Mahmudul Hassan, Assistant Conservator of Forest, Department of Forests, Dhaka.