

Government of the People's Republic of Bangladesh
Ministry of Environment and Forests
Admin-2 Section
www.moef.gov.bd

No. 22.00.0000.052.25.006.17- 335
From : Md. Mamunur Rashid
Deputy Secretary

Dated: 09.05.2017

To : Chief Accounts Officer
Ministry of Environment & Forests
Segun Baghicha, Dhaka, Bangladesh


Sub : Government order for participation in the '2nd Global Timber Conference 2017' to be held from 15-17 May, 2017 in Pullman Kuching, Sarawak, Malaysia.

The undersigned is directed to convey the permission of the Government of the People's Republic of Bangladesh in favour of the following officials to participate in the '2nd Global Timber Conference 2017' to be held from 15-17 May, 2017 in Pullman Kuching, Sarawak, Malaysia.

Sl No.	Name and Designation	Funding Body
01	Mr. Mir Khurshid Anwar Director (Joint Secretary) Bangladesh Forests Industries Development Corporation, Dhaka	BFIDC
02	Mr. Md. Shafiqur Reza Biswas Deputy Secretary Ministry of Environment and Forests, Dhaka	MOEF
03	Mr. Md. Isa Faragi General Manager (Deputy Secretary) Bangladesh Forests Industries Development Corporation, Dhaka	BFIDC
04	Mr. Md. Shakil Ahmed Deputy General Manager Bangladesh Forests Industries Development Corporation, Dhaka	BFIDC
05	Mr. Abu Mohammed Raihan Manager Bangladesh Forests Industries Development Corporation, Dhaka	BFIDC
06	Mr. Md. Mostaque Ahamed Deputy Manger Bangladesh Forests Industries Development Corporation, Dhaka	BFIDC

2. The terms and conditions of this order are as follows:
- They will be treated as on duty on this period;
 - They will draw their pay and allowances in local currency during the aforesaid period;
 - The relevant expenses in connections with this visit will be borne by the respective ministry/organization shown beside their names according to their entitlement as per existing rules.
 - They will not stay abroad beyond the approved period (excluding travel time);
 - They will submit a report on the acquired experiences to this ministry after their return.

3. This order is issued with the approval of the competent authority.


09.05.2017
(Md. Mamunur Rashid)
Deputy Secretary
Phone: 88-02-9549072
email: admin2@moef.gov.bd

(P.T.O.)

Copy for information and necessary action to (Not as per seniority):

1. Secretary, Ministry of Foreign Affairs, Dhaka (with request to issue Note Verbale).
2. Additional Secretary (All), Ministry of Environment & Forests, Dhaka.
3. Chairman, Bangladesh Forests Industries Development Corporation, Dhaka.
4. Director General, Immigration and Passport, Dhaka.
5. Director, Hazrat Shahjalal International Airport, Dhaka.
6. Mr. Mir Khurshid Anwar, Director (Joint Secretary), Bangladesh Forests Industries Development Corporation, Dhaka
7. Md. Shafiqur Reza Biswas, Deputy Secretary, Ministry of Environment and Forests, Dhaka
8. Md. Isa Faragi, General Manager (Deputy Secretary), Bangladesh Forests Industries Development Corporation, Dhaka
9. Private Secretary to the Hon'ble Minister, Ministry of Environment & Forests, Dhaka.
10. Private Secretary to the Hon'ble Deputy Minister, Ministry of Environment & Forests, Dhaka.
11. Private Secretary to the Secretary, Ministry of Environment & Forests, Dhaka.
12. Mr. Md. Shakil Ahmed, Deputy General Manager, Bangladesh Forests Industries Development Corporation, Dhaka
13. Mr. Abu Mohammed Raihan, Manager, Bangladesh Forests Industries Development Corporation, Dhaka
14. Mr. Md. Mostaque Ahamed, Deputy Manger, Bangladesh Forests Industries Development Corporation, Dhaka
15. Programmer, Ministry of Environment & Forests, Dhaka (With request to publish in the website).