

Government of the People's Republic of Bangladesh  
Ministry of Environment and Forests  
Admin-2 Section  
www.moef.gov.bd

No. 22.00.0000.052.25.002.17(Part-I)-509

Dated: 09.08.2017

From: Md. Mamunur Rashid  
Deputy Secretary


To: Chief Accounts Officer  
Ministry of Environment & Forests  
Segun Baghicha, Dhaka, Bangladesh

Sub: Government order for participation in the "Asia Regional Technical Training Workshop on Mainstreaming Climate Change Adaptation in Water Resource Sector" to be held from 13-15 September and Regional NAP Expo Asia 11-12 September, 2017 in Seoul, Korea.

The undersigned is directed to convey the permission of the Government of the Peoples Republic of Bangladesh in favour of the following officials to participate in the "Asia Regional Technical Training Workshop on Mainstreaming Climate Change Adaptation in Water Resource Sector" to be held from 13-15 September and Regional NAP Expo Asia 11-12 September, 2017 in Seoul, Korea.

Sl No.	Name and Designation
01.	Dr. Nurul Quadir Additional Secretary Ministry of Environment and Forests
02.	Dr. Uttam kumar Das Deputy Secretary Planning Division, Ministry of Planning.
03.	Md. Jan-E-Alam Deputy -Chief Ministry of Water Resources.

2. The terms and conditions of this order are as follows:
- They will be treated as on duty on this period.
  - They will draw his pay and allowances in local currency during the aforesaid period.
  - The relevant expenses in connections with this visit will be borne by the organizer. But in cases the organizer does not provide the full expenses of Dr. Nurul Quadir, Additional Secretary according to his entitlement, the rest of the expenses will be borne by the Ministry of Environment and Forests as per existing rules.
  - They will not stay abroad beyond the approved period (excluding travel time).
  - They will submit a report on the acquired experiences to this ministry after his return.
3. This order is issued with the approval of the competent authority.

  
09.08.2017  
(Md. Mamunur Rashid)  
Deputy Secretary  
Phone: 88-02-9549072  
email: admin2@moef.gov.bd

Copy for information and necessary action to (Not as per seniority):

- Foreign Secretary, Ministry of Foreign Affairs, Dhaka (with request to issue Note Verbale).
- Additional Secretary (All), Ministry of Environment & Forests, Dhaka.
- Dr. Nurul Quadir, Additional Secretary, Ministry of Environment and Forests, Dhaka.
- Director General, Immigration and Passport, Dhaka.
- Director, Hazrat Shahjalal International Airport, Dhaka.
- Dr. Uttam kumar Das, Deputy Secretary, Planning Division, Ministry of Planning, Dhaka.
- Md. Jan-E-Alam, Deputy -Chief, Ministry of Water Resources.
- Private Secretary to the Hon'ble Minister, Ministry of Environment & Forests, Dhaka.
- Private Secretary to the Hon'ble Deputy Minister, Ministry of Environment & Forests, Dhaka.
- Private Secretary to the Secretary, Ministry of Environment & Forests, Dhaka.
- Programmer, Ministry of Environment & Forests, Dhaka (With request to publish in the website).
- Accounts Officer, Ministry of Environment and Forests, Dhaka.