

Government of the People's Republic of Bangladesh
Ministry of Environment and Forests
Admin -2 Branch

No: MoEF/Env.-1/26/ ADB-2 (Regional Economics)/2010/625

Dated: 31.08.2016

From : Md. Mamunur Rashid
Senior Assistant Secretary

To : Chief Accounts Officer
Ministry of Environment & Forests
Segun Bagicha, Dhaka, Bangladesh.

Sub : Permission for participation in the "4th Forum of the Standing Committee on Finance of the United Nations Framework Convention on Climate Change" to be held on 5 to 6 September, 2016 in Manila, Philippines.

The undersigned is directed to convey the permission of the Government of the People's Republic of Bangladesh in favour of Farjana Khanom, Assistant Chief, Ministry of Environment and Forests for participation in the "4th Forum of the Standing Committee on Finance of the United Nations Framework Convention on Climate Change" to be held on 5 to 6 September, 2016 in Manila, Philippines.

2. The terms and conditions of this order are as follows:

- i. She will be treated as on duty on this period;
- ii. She will draw his pay and allowances in local currency during the aforesaid period;
- iii. All expenses of the nominee in connection with this visit will be borne by the organizer. There is no financial involvement of Bangladesh Government;
- iv. She will not stay abroad beyond the approved period (excluding travel time);
- v. She will submit a report on the acquired experiences to this Ministry after her return.

3. This order is issued with the approval of the competent authority.



31.08.2016
(Md. Mamunur Rashid)
Senior Assistant Secretary
Phone # 88-02-9549072

Copy for information and necessary action to (Not as per seniority):

1. Secretary, Ministry of Foreign Affairs, Dhaka (with request to issue Note Verbale).
2. Additional Secretary (Administration/Environment/Development), Ministry of Environment and Forests, Dhaka.
3. Director General, Immigration and Passport, Dhaka.
4. Private Secretary to the Hon'ble Minister, Ministry of Environment & Forests.
5. Private Secretary to the Secretary, Ministry of Environment and Forests, Dhaka.
6. Private Secretary to the Hon'ble Deputy Minister, Ministry of Environment & Forests.
7. Director, Hazrat Shahjalal International Airport, Dhaka.
8. Deputy Director, Regional Passport Office, Passport Bhaban, Agargaon, Dhaka-1217.
9. Farjana Khanom, Assistant Chief, Ministry of Environment and Forests Dhaka.
10. Programmer, Ministry of Environment and Forests, Dhaka.