



People's Republic of Bangladesh  
Ministry of Environment, Forest and climate Change  
Admin-3 Branch

**Annual Procurement Plan for FY 2022-2023**


Pac kag e No	Description of Procurement Goods	Unit	Quantity	Procurement Method & Type	Contract Approving Authority	Source of Funds	Estd Cost in Tk. (lakh)	Time Code for Process	Not Used in Goods	Advertise Tender	Tender Opening	Tender Evaluation	Approval to Award	Notification of Award	Signing of Contract	Total time to Contract Signature	Time for completion of contract
1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18
01.	Entertainment	NOS		RFQ/ Direct	Do	GOB	15.50 50% of 07.75	Planned Dates for RFQ		04 Jan 2023	15 Jan 2023	16 Jan 2023	18 Jan 2023	22 Jan 2023		-	22 Days
								Planned Days for RFQ		--	10 Days	00 Days	07 Days	05 Days	--	22 Days	
								Actual Dates for RFQ		--	--	--	--	--	--	--	
														--	--		

  
মো: ফাইজুর রহমান  
সহকারী সচিব ০২/০৭/২০২২  
পরিবেশ, বন ও জলবায়ু পরিবর্তন মন্ত্রণালয়


  
শামিমা বেগম  
যুগ্মসচিব (প্রশাসন)  
পরিবেশ, বন ও জলবায়ু পরিবর্তন মন্ত্রণালয়

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1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	
02.	Seminar/Conference	NOS	As per requirement	Direct	As per authority delegated - Additional Secretary / Joint Secretary/ Deputy Secretary / Senior Assistant Secretary	GOB	75.99	Planned Dates for OTM		-	-	-	-	-	-	-	--	
								Planned Days for OTM		--	-	-	-	-	-	-		
								Actual Dates for OTM		--	--	--	--	--	--	--		
								Planned Dates for RFQ		-	-	-	-	-	--	-		
								Planned Days for RFQ		--	-	-	-	-	--	-		
								Actual Dates for RFQ		--	--	--	--	--	--	--		

  
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 ৩০/৭/২২


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পরিবেশ, বন ও জলবায়ু পরিবর্তন মন্ত্রণালয়

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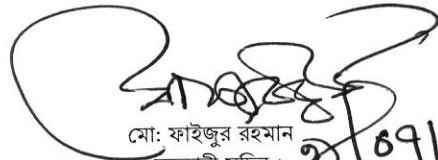
Pack age No	Description of Procurement Goods	Unit	Quantity	Procurement Method & Type	Contract Approving Authority	Sourc e of Funds	Estd Cost in Tk. (lakh)	Time Code for Process	Not Used in Goods	Advertise Tender	Tender Opening	Tender Evaluation	Approval to Award	Notification of Award	Signing of Contract	Completion of Contract	Total Time (in Days)	
1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	
03.	Internet/ Fax/Talex	NOS	As per requirement	RFQ/ Direct	As per authority delegated - Additional Secretary / Joint Secretary/ Deputy Secretary / Senior Assistant Secretary	GOB	07.80	Planned Dates for RFQ		28 Oct. 2022	07 Oct. 2022	07 Oct. 2022	12 Oct. 2022	16 Oct. 2022	--			
								Planned Days for RFQ			10 Days	00 Days	06 Days	04 Days		21 Days		
								Actual Dates for RFQ	--	--	--	--	--	--	--			
								Planned Days for RFQ			10 Days	00 Days	06 Days	05 Days		21 Days		
								Actual Dates for RFQ	--	--	--	--	--	--	--			


  
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04.	Transport Fuel (Petrol/Octane/CNG)	LTR/CFT	List-V Enclosed	Direct purchase.	AS per authority delegated- Joint Secretary/ Deputy Secretary	GOB	29.00										
05.	Books and Journals	NOS	As per requirement	Direct purchase	As per authority delegated - Joint Secretary/ Deputy Secretary / Senior Assistant Secretary	GOB	9.50										
06.	Postage	NOS	As per requirement	Direct purchase	Senior Assistant Secretary	GOB	0.60										
07.	Advertisement	NOS	As per requirement	Direct purchase	Joint Secretary	GOB	8.50										

  
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