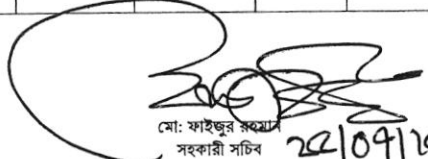



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.3 People's Republic of Bangladesh  
Ministry of Environment, Forest and climate Change  
Admin-3 Branch

**Annual Procurement Plan for FY 2023-2024**

Pac kag e No	Description of Procurement Goods	Unit	Quantity	Procurement Method & Type	Contract Approving Authority	Source of Funds	Estd Cost in Tk. (lakh)	Time Code for Process	Not Used in Goods	Advertise Tender	Tender Opening	Tender Evaluation	Approval to Award	Notification of Award	Signing of Contract	Total time to Contract Signature	Time for completion of contract							
1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18							
01	Entertainment	NOS		RFQ/ Direct	Do	GOB	15.50	Planned Dates for RFQ		10 Aug. 2023	17 Aug. 2023	20 Aug. 2023	24 Aug. 2023				-	21 Days						
								Planned Days for RFQ		--	07 Days	03 Days	04 Days				14 Days							
								Actual Dates for RFQ		--	--	--	--				--							
								Planned Dates for RFQ		01 Nov. 2023	08 Nov. 2023	09 Nov. 2023	11 Nov. 2023				-							
								Planned Days for RFQ		--	07 Days	01 Days	02 Days				10 Days							
								Actual Dates for RFQ		--	--	--	--				--							
								Planned Dates for RFQ		18 Jan 2024	25 Jan 2024	28 Jan 2024	05 Feb. 2024											21 Days
								Planned Days for RFQ		--	07 Days	03 Days	08 Days				18 Days							
								Actual Dates for RFQ		--	--	--	--											
								Planned Dates for RFQ		15 May 2024	22 May 2024	26 May 2024	28 May 2024				--							
								Planned Days for RFQ		--	07 Days	04 Days	04 Days				15 Days							
								Actual Dates for RFQ		--	--	--	--											

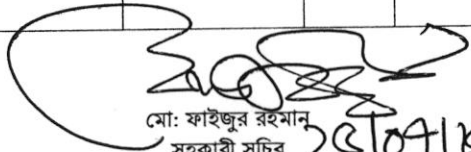
  
 মো: ফাইজুর রহমান  
 সহকারী সচিব  
 ২২/০৭/২০২৩  
 পরিবেশ, বন ও জলবায়ু পরিবর্তন মন্ত্রণালয়


  
 শামিসা বেগম  
 মুদ্রাসচিব (প্রশাসন)  
 পরিবেশ, বন ও জলবায়ু পরিবর্তন মন্ত্রণালয়

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**Annual Procurement Plan for FY 2023-2024**

Pac kag e No	Description of Procurement Goods	Unit	Quantity	Procurement Method & Type	Contract Approving Authority	Source of Funds	Estd Cost in Tk. (lakh)	Time Code for Process	Not Used in Goods	Advertise Tender	Tender Opening	Tender Evaluation	Approval to Award	Notification of Award	Signing of Contract	Total time to Contract Signature	Time for completion of contract		
1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18		
02.	Seminar/Conference	NOS	As per requirement	Direct	As per authority delegated - Additional Secretary / Joint Secretary/ Deputy Secretary / Senior Assistant Secretary	GOB	50.00	Planned Dates for OTM		-	-	-	-	-	-	-	--		
								Planned Days for OTM		--	-	-	-	-	-	-	-		
								Actual Dates for OTM		--	--	--	--	--	--	--			
								Planned Dates for RFQ		-	-	-	-	-	-	-	-		-
								Planned Days for RFQ		--	-	-	-	-	-	-	-		-
								Actual Dates for RFQ		--	--	--	--	--	--	--			

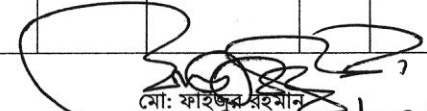
  
 মো: ফাইজুর রহমান  
 সহকারী সচিব  
 ২৫/০৭/২৩  
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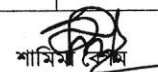
  
 শামিমা বেগম  
 যুগ্মসচিব (প্রশাসন)  
 পরিবেশ, বন ও জলবায়ু পরিবর্তন মন্ত্রণালয়

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**Annual Procurement Plan for FY 2023-2024**

Packag e No	Description of Procurement Goods	Unit	Quantity	Procurement Method & Type	Contract Approving Authority	Sourc e of Funds	Estd Cost in Tk. (lakh)	Time Code for Process	Not Used in Goods	Advertise Tender	Tender Opening	Tender Evaluation	Approval to Award	Notification of Award	Signing of Contract	Completion of Contract	Total Time (in Days)							
1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18							
03.	Internet/ Fax/Talex	NOS	As per requirement	RFQ/ Direct	As per authority delegated - Additional Secretary / Joint Secretary / Deputy Secretary / Senior Assistant Secretary	GOB	07.80	Planned Dates for RFQ		05 Sep. 2023	12 Sep. 2023	13 Sep. 2023	18 Sep. 2023			-		21 Days						
								Planned Days for RFQ			07 Days	01 Days	05 Days			13 Days								
								Actual Dates for RFQ		-	-	-	-											
								Planned Dates for RFQ			29 Oct. 2023	05 Nov. 2023	06 Nov. 2023	13 Nov. 2023			--				--			21 Days
								Planned Days for RFQ				07 Days	01 Days	07 Days						15 Days				
								Actual Dates for RFQ			--	--	--	--			--	--			--	--		
								Planned Days for RFQ			01 Jan. 2024	07 Jan. 2024	08 Jan. 2024	11 Jan. 2024										
								Actual Dates for RFQ				06 Days	01 Days	03 Days									10 Days	
								Actual Dates for RFQ			--	--	--	--			--	--				--	--	
								Planned Days for RFQ			09 May 2024	14 May. 2024	15 May 2024	23 May 2024										
Planned Days for RFQ					05 Days	01 Days	08 Days								14 Days									
Actual Dates for RFQ				--	--	--	--			--	--			--	--									

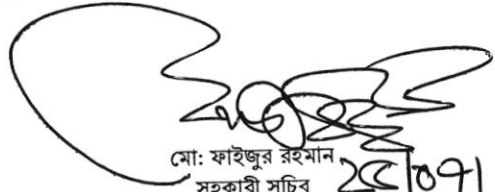
  
 মো: ফাহিমুর রহমান  
 সহকারী/সচিব  
 ২৫/০৭/২৪  
 পরিবেশ, বন ও জলবায়ু পরিবর্তন মন্ত্রণালয়


  
 শামসুদ্দিন  
 ফুয়সচিব (প্রশাসন)  
 পরিবেশ, বন ও জলবায়ু পরিবর্তন মন্ত্রণালয়

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**Annual Procurement Plan for FY 2023-2024**

Packag e No	Description of Procurement Goods	Unit	Quantity	Procurement Method & Type	Contract Approving Authority	Source of Funds	Estd Cost in Tk. (lakh)	Time Code for Process	Not Used in Goods	Advertise Tender	Tender Opening	Tender Evaluation	Approval to Award	Notification of Award	Signing of Contract	Total time to Contract Signature	Time for completion of contract
1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18
04.	Transport Fuel (Petrol/Octane/CNG)	LTR/CFT	List-V Enclosed	Direct purchase.	AS per authority delegated- Joint Secretary/ Deputy Secretary	GOB	30.00										
05.	Books and Journals	NOS	As per requirement	Direct purchase	As per authority delegated - Joint Secretary/ Deputy Secretary / Senior Assistant Secretary	GOB	7.50										
06.	Postage	NOS	As per requirement	Direct purchase	Senior Assistant Secretary	GOB	0.60										
07.	Advertisement	NOS	As per requirement	Direct purchase	Joint Secretary	GOB	9.50										

  
মো: ফাইজুর রহমান  
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শামিমা বেগম  
যুগ্মসচিব (প্রশাসন)  
পরিবেশ, বন ও জলবায়ু পরিবর্তন মন্ত্রণালয়