



Government of the people's Republic of Bangladesh
Ministry of Environment, Forest and Climate Change
Planing-6 Section
[www. Moef.gov.bd](http://www.Moef.gov.bd)

No. 22.00.0000.083.14.028.18-36

Dated: 30.08.2022

To: Chief Accounts Officer
Ministry of Environment, Forest and Climate Change
Segun Baghicha, Dhaka, Bangladesh.

Sub: Government Order for Participation in the study tour under 'National Adaptation Plan and Nationally Determined Contribution Support Programme' to be held on 10 to 16 September, 2022 in Hanoy, Vietnam.

The undersigned is directed to convey the permission of the Government of the People's Republic of Bangladesh in favour of the officials stated below to participate in the study tour under 'National Adaptation Plan and Nationally Determined Contribution Support Programme' to be held on 10 to 16 September, 2022 in Hanoy, Vietnam.

SL	Name	Designation	Organization	Financing
1.	Ms Zakia Afroz	Joint Secretary	Ministry of Environment, Forest and Climate Change	GIZ
2.	Mr. AKM Showkat Alam Mozumder	Deputy Secretary	Ministry of Environment, Forest and Climate Change	
3.	Mr Mohammad Eamin Khan	Deputy Secretary	Ministry of Agriculture	
4.	Ms Asma Shaheen	Deputy Secretary and Assistant Project Director	Ministry of Environment, Forest and Climate Change	
5.	Mr Shah Mohammad Habibul Hasan	Deputy Secretary	Economic Relations Division	
6.	Ms Mst Farida Perveen	Deputy Director	Department of Agricultural Extension	
7.	Mr. Dipankar Bar	Senior Information Officer	Ministry of Environment, Forest and Climate Change	
8.	Mr. Md Saiful Islam Mondal	Senior Assistant Chief	Agriculture, Water Resources and Rural Institutions Division	
9.	Ms. Meher Nigar Sultana	Deputy Director	Implementation Monitoring and Evaluation Division	
10.	Ms. Mst Irin Parvin	Upazila Agriculture Officer	Department of Agricultural Extension (DAE)	

2. The terms and conditions of this order are as follows:
- The Participants will be treated as on duty during this period;
 - The Participants will draw their pay and allowances in local currency during the aforesaid period ;
 - All expenses in connection with this visit will be borne by GIZ, Germany. There will be no financial involvement of Bangladesh Government. The Circular No.



07.156.026.00.01.2004 (part-2)- 403, Date- 12.05.2022 of finance division of Ministry of Finance has been followed in this regard.

iv) The Participants will be not stay abroad beyond the approved period (excluding travel time);

v. They will submit a report on the acquired experiences to this ministry after return.

3. This order is issued with the approval of the competent authority.

[Signature]
30.08.2022
Dr. Md. Saifur Rahman
Deputy Secretary

Copy for information and necessary action to (Not as per seniority);

1. Senior Secretary, Ministry of Foreign Affairs, Dhaka
2. Secretary, Security Services Division.
3. Secretary, Economic Relations Division, Dhaka.
4. Secretary, Ministry of Agriculture, Dhaka.
5. Secretary, Implementation Monitoring and Evaluation Division, Dhaka.
6. Member, Agriculture, Water Resources and Rural Institutions Division, Planning Commission, Dhaka.
7. Additional Secretary (All), Ministry of Environment, Forest and Climate Change.
8. Director General, Department of Immigration and Passport, Dhaka.
9. Director General, (Consular), Ministry of Foreign Affairs, Dhaka (with request to issue Note Verbal)..
10. Director General, Department of Agricultural Extension (DAE, Dhaka.
11. Director, Hazrat Shahjalal International Airport, Dhaka
12. Private Secretary to the Hon'ble Minister, Ministry of Environment, Forest and Climate Change, Dhaka.
13. Private Secretary to the Hon'ble Deputy Minister, Ministry of Environment, Forest & Climate Change, Dhaka.
14. Ms Zakia Afroz, Joint Secretary, Ministry of Environment, Forest and Climate Change.
15. Mr. AKM Showkat Alam Mozumder, Deputy Secretary, Ministry of Environment, Forest and Climate Change
16. Mr Mohammad Eamin Khan, Deputy Secretary, Ministry of Agriculture
17. Ms Asma Shaheen, Deputy Secretary and Assistant Project Director, Ministry of Environment, Forest and Climate Change
18. Mr Shah Mohammad Habibul Hasan, Deputy Secretary, Economic Relation Division
19. Ms Mst Farida Perveen, Deputy Director, Department of Agricultural Extension
20. Mr. Dipankar Bar, Senior Information Officer, Ministry of Environment, Forest and Climate Change
21. Mr. Md Saiful Islam Mondal, Senior Assistant Chief, Agriculture, Water Resources and Rural Institutions Division
22. Ms. Meher Nigar Sultana, Deputy Director, Implementation Monitoring and Evaluation Division
23. Ms. Mst Irin Parvin, Upazila Agriculture Officer, Department of Agriculture Extension.
24. Private Secretary to the Secretary, Ministry of Environment, Forest & Climate Change, Dhaka.
25. System Analyst, Ministry of Environment, Forest & Climate Change, Dhaka.(with request to upload in the website).