

Government of the People's Republic of Bangladesh  
Ministry of Environment and Forest  
Planning Section-4  
[www.moef.gov.bd](http://www.moef.gov.bd)

No. 22.00.0000.080.14.125.2014(Part File)-460

Date: 27/12/2016

From : Farjana Khanom  
Senior Assistant Chief  
To : Chief Accounts Officer  
Ministry of Environment & Forests  
Segun Bagicha, Dhaka, Bangladesh.

**Subject: Government Order to attend the Workshop on ``Empowering Gender Equality in Natural Resource Management from Policy to Action`` in Bankok, Thailand during 23-26 January, 2017.**

The undersigned is directed to convey the order of the Government of the People's Republic of Bangladesh in favour of the following 03 (Three) officials to attend the Workshop on ``Empowering Gender Equality in Natural Resource Management from Policy to Action`` to be held in Bankok, Thailand during 23-26 January, 2017.

Sl No.	Name, Designation and Organization	Cell Phone and E-mail Address
01.	Ms. Ishrat Jahan, Executive Magistrate, Department of Environment, Khulna Division.	Cell:+88-01716264239 E-mail:ishrat15380 @gmail.com
02.	Md. Abul Hashem, Assistant Chief Ministry of Environment and Forests	Cell:+88-01710077971 E-mail:hashem.moef@yahoo.com
03.	Ms. Mahmuda Roksen Sultana, Assistant Conservator of Forests Bangladesh Forest Department	Cell:+88-01713570870 E-mail:sultana_rakhi@yahoo.com

**2. The terms and conditions of this order are as follows:**

- They will be treated as on duty while on deputation;
- They will draw their pay and allowances in local currency during the aforesaid period;
- The expenses for participant in connection with participation in the said program will be borne by FAO funded 'Strengthening the Environment, Forestry and Climate Change Capacities of the Ministry of Environment and Forests and its agencies' Project.
- They will not stay abroad beyond the approved period (excluding travel time).
- They will submit a report on the acquired experiences to this Ministry.

**3. This order is issued with the approval of the competent authority.**

Sd/-  
(Farjana Khanom)  
Senior Assistant Chief  
Phone: 02-9540996  
E-mail: farjanamoef@gmail.com

No. 22.00.0000.080.14.125.2014(Part File)-460

Date: 27/12/2016

Copy for information and necessary action to: (Not according to seniority)

- Secretary, Ministry of Foreign Affairs, Dhaka (with a request to issue *Note Verbale*).
- Director General, Immigration & Passport, Dhaka.
- Chief Conservator of Forests, Forest Department, Ban Bhaban, Agargaon, Dhaka.
- Director General, Department of Environment, Agargaon, Dhaka.
- Additional Secretary (Development/Admin.), Ministry of Environment & Forests, Dhaka.
- Private Secretary to Secretary, Ministry of Environment & Forests, Bangladesh Secretariat, Dhaka.
- Director, Hazrat Shahjalal International Airport, Dhaka.
- Deputy Secretary, Admin-2, Ministry of Environment & Forests, Bangladesh Secretariat, Dhaka.
- Ms. Ishrat Jahan, Executive Magistrate, Department of Environment, Khulna Division, Khulna.
- Mr. Md. Abul Hashem, Assistant Chief, Ministry of Environment and Forests, Dhaka.
- Ms. Mahmuda Roksen Sultana, Assistant Conservator of Forests, Bangladesh Forest Department, Dhaka.
- Programmer, Ministry of Environment and Forests, Dhaka.

*Farjana Khanom*  
27.12.2016  
(Farjana Khanom)  
Senior Assistant Chief