

Government of the People's Republic of Bangladesh
Ministry of Environment and Forest
Admin-2 Section
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Dated: 15.04.2018

From: Md. Mamunur Rashid
Deputy Secretary

To : Chief Accounts Officer
Ministry of Environment & Forest
Segun Baghicha, Dhaka, Bangladesh.

Sub : Government Order for participation in the 'Seminar on Climate Change and Climate Information Service for Developing Countries' to be held from 18 April to 08 May, 2018 in China.

The undersigned is directed to convey the permission of the Government of the People's Republic of Bangladesh in favour of the following officials to participate in the 'Seminar on Climate Change and Climate Information Service for Developing Countries' to be held from 18 April to 08 May, 2018 in China.

Sl No.	Name and Designation
01.	Mr. Rokonuzzaman Deputy Secretary, Ministry of Environment and Forest, Dhaka, Bangladesh.
02.	Mr. Md. Fardoush Anwar Deputy Director, Department of Environment, Narayanganj District office, Narayanganj.
03.	Ms. Banani Das, Senor Chemist (Dhaka Lab), Department of Environment, Agargaon, Dhaka.

2. The terms and conditions of this order are as follows:
 - i. They will be treated as on duty during this period;
 - ii. They will draw their pay and allowances in local currency during the aforesaid period;
 - iii. The relevant expenses in connections with this visit will be borne by the organizer. There will be no financial involvement of Bangladesh Government with this visit
 - iv. They will not stay abroad beyond the approved period (excluding travel time).
 - v. They will submit a report on the acquired experiences to this ministry after return.
3. This order is issued with the approval of the competent authority.


15-04-2018
(Md. Mamunur Rashid)
Deputy Secretary
Phone: 88-02-9549072

Copy for information and necessary action to (Not as per seniority):

1. Secretary, Ministry of Foreign Affairs, Dhaka (with request to issue Note Verbale).
2. Additional Secretary (All), Ministry of Environment & Forest, Dhaka.
3. Director General, Department of Environment, Ministry of Environment and Forest, Agargaon, Dhaka.
4. Director General, Immigration and Passport, Dhaka.
5. Director, Hazrat Shahjalal International Airport, Dhaka.
6. Private Secretary to the Hon'ble Minister, Ministry of Environment & Forest, Dhaka.
7. Private Secretary to the Hon'ble Deputy Minister, Ministry of Environment & Forest, Dhaka.
8. Private Secretary to the Secretary, Ministry of Environment & Forest, Dhaka
9. Mr. Rokonuzzaman, Deputy Secretary, Ministry of Environment & Forest, Dhaka.
10. System Analyst, Ministry of Environment & Forests, Dhaka (with request to upload in the website).
11. Mr. Md. Fardoush Anwar, Deputy Director, Department of Environment, Narayanganj District office, Narayanganj.
12. Ms. Banani Das, Senor Chemist (Dhaka Lab), Department of Environment, Agargaon, Dhaka.
13. Accounts Officer, Ministry of Environment & Forest/Department of Environment, Dhaka.