



Government of the people's Republic of Bangladesh  
Ministry of Environment, Forest & Climate Change  
Environment Section-2  
[www.moef.gov.bd](http://www.moef.gov.bd)

No-22.00.0000.073.28.003.12.238

Date: 21 September 2022

To: Chief Accounts and Finance Officer  
Ministry of Environment, Forest and Climate Change  
Segunbagicha, Dhaka.

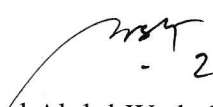
**Subject: Government Order to participate in the DDT expert group meeting under the Stockholm Convention to be held on 07-09 November 2022 in Geneva, Switzerland**

Dear Sir,

The undersigned is directed to convey the permission of the Government of the People's Republic of Bangladesh in favour of Ms. Shaheda Begum, Deputy Director, Department of Environment, Agargoan, Dhaka-1207 to participate in the DDT expert group meeting to be held on 07-09 November 2022 in Geneva, Switzerland:

2. The following terms and conditions will be applicable for this tour:
  - i. While participating in the meeting and on journey to and from Geneva, Switzerland she will be treated as on duty;
  - ii. She will draw her pay and allowances in local currency during the aforesaid period.
  - iii. All expenses of the nominee in connection with this visit will be borne by the sponsoring funding body. There is no involvement of the revenue and development budget of the Government of the People's Republic of Bangladesh with this tour.
  - iv. She will not stay abroad beyond the approved period (excluding travel time).
  - v. She will submit a report on the acquired experiences to this Ministry within 10 working days after her return to Bangladesh.
3. This order is issued with the approval of the competent authority.

Sincerely,

  
- 21.09.2022  
Mohammad Abdul Wadud Chowdhury  
Deputy Secretary  
Phone: +880 223357223  
E-mail: env2moefcc@gmail.com




No-22.00.0000.073.28.003.12.238 (11)

Date: 21 September 2022

**Copy for kind information and necessary action to (not as per seniority):**

1. Senior Secretary, Ministry of Foreign Affairs, Segunbagicha, Dhaka
2. H.E. Ambassador & Permanent Representative, Permanent Mission of Bangladesh to the UN Office & Other International Organizations, Geneva
3. Additional Secretary (Environment), Ministry of Environment, Forest and Climate Change
4. Director General, Department of Environment, Agargoan, Dhaka-1217
5. Director General, Immigration and Passport, Dhaka.
6. Director, Hazrat Shahjalal (Rah.) International Airport, Dhaka
7. Senior Assistant Secretary (Admin-2), Ministry of Environment, Forest and Climate Change, Dhaka
8. PS to Secretary, Ministry of Environment, Forest and Climate Change, Dhaka
9. System Analyst, Ministry of Environment Forest and Climate Change
10. Ms. Shaheda Begum, Deputy Director, Department of Environment, Agargoan, Dhaka
11. Accounts Officer, Ministry of Environment, Forest and Climate Change.

 21.09.2022  
Mohammad Abdul Wadud Chowdhury  
Deputy Secretary