

Government of the People's Republic of Bangladesh  
Ministry of Environment, Forest and Climate Change  
Climate Change: 02 Branch  
[www.moef.gov.bd](http://www.moef.gov.bd)

No. 22.00.0000.086.18.001.19.159

Dated: 14.08.2022

From: Md. Mazedul Islam  
Deputy Secretary

To: Chief Accounts and Finance Officer  
Ministry of Environment, Forest and Climate Change  
Segun Bagicha, Dhaka, Bangladesh.

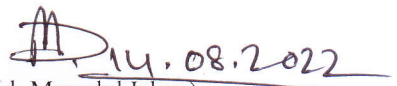
**Sub:** Government order for participation in the 'Initiative for Climate Action Transparency (ICAT) Community Meetings' to be held from 06 to 08 September, 2022 in Copenhagen, Denmark.

With reference to the subject mentioned above the undersigned is directed to convey the approval of the Government of the People's Republic of Bangladesh in favour of the following officials for participating in 'Initiative for Climate Action Transparency (ICAT) Community Meetings' to be held from 06 to 08 September, 2022 in Copenhagen, Denmark along with the duration of stay and the funding body mentioned beside their names:

No	Name and Designation	Duration	Funding source
1.	Md. Khairuzzaman Director (Deputy Secretary), Bangladesh Climate Change Trust Ministry of Environment, Forest and Climate Change	06 to 08 September, 2022	Initiative for Climate Action Transparency-Adaptation (ICAT-A) Project
2.	Md. Mostafa Raihan Assistant Director, Bangladesh Climate Change Trust Ministry of Environment, Forest and Climate Change	06 to 08 September, 2022	Initiative for Climate Action Transparency-Adaptation (ICAT-A) Project

2. The terms and conditions of this order are as follows:
- They will be treated as on duty for this period;
  - They will draw pay and allowances in local currency during the aforesaid period;
  - All expenses of the nominees in connection with this visit will be borne by Initiative for Climate Action Transparency-Adaptation (ICAT-A) Project.
  - There will be no financial involvement of Bangladesh Government. The circular No 07.156.026.00.01.2004 (part-2)-403, Date: 12.05.2022 of finance division, Ministry of finance has been followed in this regard;
  - They will not stay abroad beyond the approved period (excluding travel time);
  - They will submit a report on the acquired knowledge & experiences to this Ministry upon return.

3. This order is issued with the approval of the competent authority.

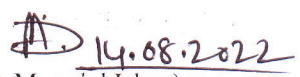
  
(Md. Mazedul Islam)  
Deputy Secretary  
Phone # +88-55100246

No. 22.00.0000. 086.18.001.19.159

Dated: 14 .08.2022

Copy for information and necessary action to (Not as per seniority):

- Senior Secretary, Ministry of Foreign Affairs, Segun Bagicha, Dhaka (with request to issue a Note Verbale).
- Additional Secretary (Climate Change Wing), Ministry of Environment, Forest and Climate Change, Dhaka.
- H.E. Ambassador, Embassy of Bangladesh in Denmark.
- Managing Director, Bangladesh Climate Change Trust, Mohakhali, Dhaka.
- Director General, Immigration and Passport, Agargoan, Dhaka.
- Private Secretary to the Hon'ble, Minister, Ministry of Environment, Forest and Climate Change, Dhaka.
- Private Secretary to the Hon'ble, Deputy Minister, Ministry of Environment, Forest and Climate Change, Dhaka.
- Mr. Md. Khairuzzaman, Director (Deputy Secretary), Bangladesh Climate Change Trust, Dhaka.
- Director, Hazrat Shahjalal International Airport, Dhaka
- Private Secretary to the Secretary, Ministry of Environment, Forest and Climate Change, Dhaka.
- Deputy Director, Regional Passport Office, Passport Bhaban, Dhaka.
- System Analyst, Ministry of Environment, Forest and Climate Change, Dhaka (With request to publish in the website).
- Accounts Officer, Bangladesh Climate Change Trust, Mohakhali, Dhaka.
- Mr. Md. Mostafa Raihan, Assistant Director (Monitoring-2), Bangladesh Climate Change Trust, Dhaka.

  
(Md. Mazedul Islam)  
Deputy Secretary