



Government of the people's Republic of Bangladesh
Ministry of Environment, Forest & Climate Change
Environment Section-2
www.moef.gov.bd

No-22.00.0000.073.019.06.19.218

Date: 6 September 2022

To: Chief Accounts and Finance Officer
Ministry of Environment, Forest and Climate Change
Segunbagicha, Dhaka.

Subject: Government Order to participate in the 14th Meeting of the Conference of the Contracting Parties to the Ramsar Convention on Wetlands to be held on 5-13 November 2022 in Geneva, Switzerland

Dear Sir,


The undersigned is directed to convey the permission of the Government of the People's Republic of Bangladesh in favour of Ms. Syeda Masuma Khanam, Director, Department of Environment, Agargoan, Dhaka-1207 to participate in the 14th Meeting of the Conference of the Contracting Parties to the Ramsar Convention on Wetlands to be held on 5-13 November 2022 in Geneva, Switzerland.

2. The following terms and conditions will be applicable for this tour:

- i. While participating in the meeting and on journey to and from Geneva, Switzerland she will be treated as on duty;
- ii. She will draw her pay and allowances in local currency during the aforesaid period.
- iii. All expenses of the nominee in connection with this visit will be borne by the sponsoring funding body. There is no involvement of the revenue and development budget of the Government of the People's Republic of Bangladesh with this tour.
- iv. She will not stay abroad beyond the approved period (excluding travel time).
- v. She will submit a report on the acquired experiences to this Ministry within 10 working days after her return to Bangladesh.

3. This order is issued with the approval of the competent authority.

Sincerely,


- 06.9.2022
Mohammad Abdul Wadud Chowdhury
Deputy Secretary
Phone: +880 223357223
E-mail: env2moefcc@gmail.com

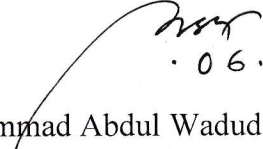


No-22.00.0000.073.019.06.19.218 (16)

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Copy for kind information and necessary action to (not as per seniority):

1. Senior Secretary, Ministry of Public Administration, Bangladesh Secretariat, Dhaka
2. Foreign Secretary (Senior Secretary), Ministry of Foreign Affairs, Segunbagicha, Dhaka
3. H.E. Ambassador & Permanent Representative, Permanent Mission of Bangladesh to the UN Office & Other International Organizations in, Geneva
4. Additional Secretary (all), Ministry of Environment, Forest and Climate Change, Dhaka
5. Director General, Department of Environment, Agargoan, Dhaka-1217
6. Director General, Immigration and Passport, Dhaka.
7. Director, Hazrat Shahjalal (Rah.) International Airport, Dhaka
8. Ms. Syeda Masuma Khanam, Director, Department of Environment, Agargoan, Dhaka
9. PS to Minister, Ministry of Environment, Forest and Climate Change, Dhaka
10. PS to Deputy Minister, Ministry of Environment, Forest and Climate Change, Dhaka
11. PS to Secretary, Ministry of Environment, Forest and Climate Change, Dhaka
12. System Analyst, Ministry of Environment Forest and Climate Change, Dhaka
13. Accounts Officer, Ministry of Environment, Forest and Climate Change, Dhaka


06.9.2022
Mohammad Abdul Wadud Chowdhury
Deputy Secretary