

Government of the People's Republic of Bangladesh  
Ministry of Environment and Forests  
Admin-2 Branch

No: 22.00.0000.072.24.013.15-748

Dated: 09.10.2016


From : Md. Mamunur Rashid  
Senior Assistant Secretary  
To : Chief Accounts Officer  
Ministry of Environment & Forests  
Segun Bagicha, Dhaka, Bangladesh.

Sub: Approval order for participation in the "Twenty-Eighth Meeting of the Parties to the Montreal Protocol on Substances that Deplete the Ozone Layer" to be held on 10-14 October, 2016 in Kigali, Rwanda.

The undersigned is directed to convey the approval of the Government of the People's Republic of Bangladesh in favour of the following officials to participate in the "Twenty-Eighth Meeting of the Parties to the Montreal Protocol on Substances that Deplete the Ozone Layer" to be held on 10-14 October, 2016 in Kigali, Rwanda. The duration of stay in Vienna, Austria and funding scenario are mentioned beside their names:

Sl. No	Name and designation	Position & duration	Funding scenario
1.	H.E. Abdullah Al Islam Jakob M.P Hon'ble Deputy Minister Ministry of Environment and Forests	Head of Delegation 13-14 October, 2016 (High level segment)	Organizer/GOB
2.	Quazi Sarwar Intiaz Hashmi Additional Director General Department of Environment	Member 9-14 October, 2016	UNDP
3.	Dr. Satyendra Kumar Purkayastha Ozone Cell Officer, Ozone Cell Project Department of Environment	Member 9-14 October, 2016	UNEP

3. The terms and conditions of this order are as follows:
- They will be treated as on duty, while on deputation;
  - They will draw their pay and allowances in local currency during the aforesaid period;
  - All expenses of the nominees in connection with this visit will be borne by the Organizer/GOB/UNDP/ UNEP (shown beside of their names);
  - All expenses in connection with this visit will be borne by the Organizer. If the Organizer does not bear any expenses of H.E. Abdullah Al Islam Jakob M.P, Honorable Deputy Minister, Ministry of Environment and Forests, as per existing rules and his entitlement, The Government of Bangladesh will bear that expenses;
  - They will not stay abroad beyond the approved period (excluding travel time);
  - They will submit a report on the acquired experiences to this Ministry after their return;
4. This order is issued with the approval of the competent authority.

  
09.10.2016  
(Md. Mamunur Rashid)  
Senior Assistant Secretary  
Phone # 88-02-9549072

**Copy for information and necessary action to (Not as per seniority):**

- Cabinet Secretary, Cabinet Division, Bangladesh Secretariat, Dhaka.
- Principal Secretary, Office of the Prime Minister, Tejgaon, Dhaka.
- Senior Secretary, Ministry of Public Administration, Bangladesh Secretariat, Dhaka
- Secretary, Ministry of Foreign Affairs, Dhaka (with request to issue Note Verbale).
- Additional Secretary (Administration/Environment/Development/ Environment Pollution Control), Ministry of Environment and Forests, Dhaka.
- Director General, Department of Environment, Dhaka.
- Director General, Immigration and Passport, Dhaka.
- Mr. Quazi Sarwar Intiaz Hashmi, Additional Director General, Department of Environment, Dhaka
- Private Secretary to the Hon'ble Minister, Ministry of Environment & Forests, Dhaka.
- Private Secretary to the Hon'ble Deputy Minister, Ministry of Environment & Forests, Dhaka.
- Private Secretary to the Secretary, Ministry of Environment and Forests, Dhaka.
- Director, Hazrat Shahjalal International Airport, Dhaka.
- Deputy Director, Regional Passport Office, Passport Bhaban, Agargaon, Dhaka-1217.
- Mr. Md. Abdul Hai, Protocol Officer, Ministry of Environment and Forests, Dhaka.
- Dr. Satyendra Kumar Purkayastha, Ozone Cell Officer, Ozone Cell Project, Department of Environment, Dhaka.
- Programmer, Ministry of Environment and Forests, Dhaka.
- Accounts Officer, Ministry of Environment & Forests, Bangladesh Secretariat, Dhaka.