

Government of the People's Republic of Bangladesh
Ministry of Environment & Forests
Admin-2 Section
www.moef.gov.bd

No. 22.00.0000.052.25.002.17-232

Dated: 28.03.2017

From: Md. Mamunur Rashid
Deputy Secretary

To : Chief Accounts Officer
Ministry of Environment & Forests
Segun Baghich, Dhaka, Bangladesh.

Sub : Government order for participation in the "Cartagena Dialogue" to be held in Antigua from 4-6 April, 2017.

The undersigned is directed to convey the permission of the Government of the People's Republic of Bangladesh in favour of the following officials to participate in the "Cartagena Dialogue" to be held in Antigua from 4-6 April, 2017 (excluding travel time).

SL No.	Name and Designation	Funding Scenario
1.	Mr. Muhammad Ziaur Rahman Additional Secretary Ministry of Environment & Forests	Organizer
2.	Mr. Md. Sayeed Anwar Assistant Director Department of Environment.	

2. The terms and conditions of this order are as follows:

- i. They will be treated as on duty for this period;
- ii. They will draw their pay and allowances in local currency during the aforesaid period;
- iii. The relevant expenses in connection with this visit will be borne by the organizer but if the organizer does not provide the full expenses of the Additional Secretary according to his entitlement, the additional costs will be borne from the revenue budget of the MoEF as per the existing rules;
- iv. They will not stay abroad beyond the approved period (excluding travel time);
- v. They will submit a report to this ministry after their return.

3. This order is issued with the approval of the competent authority.


28-03-2017
(Md. Mamunur Rashid)
Deputy Secretary
Phone: 88-02-9549072

Copy for information and necessary action to (Not as per seniority):

1. Secretary, Ministry of Foreign Affairs, Dhaka (with request to issue Note Verbale).
2. Bangladesh Embassy in the USA.
3. Director General, Department of Environment, Agargaon, Dhaka.
4. Additional Secretary (All), Ministry of Environment & Forests, Dhaka.
5. Mr. Muhammad Ziaur Rahman, Additional Secretary, Ministry of Environment and Forests, Dhaka.
6. Director General, Immigration and Passport, Dhaka.
7. Private Secretary to the Hon'ble Minister, Ministry of Environment & Forests, Dhaka.
8. Private Secretary to the Hon'ble Deputy Minister, Ministry of Environment & Forests, Dhaka.
9. Private Secretary to the Secretary, Ministry of Environment & Forests, Dhaka.
10. Director, Hazrat Shahjalal International Airport, Dhaka.
11. Deputy Director, Regional Passport Office, Passport Bhaban, Agargaon, Dhaka-1217.
12. Programmer, Ministry of Environment & Forests, Dhaka (With request to publish in the website).
13. Mr. Md Sayeed Anwar, Assistant Director, Department of Environment, Chandpur.