

Government of the People's Republic of Bangladesh
Ministry of Environment and Forests
Admin-2 Section
www.moef.gov.bd

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Dated : 14.03.2018

From: Md. Mamunur Rashid
Deputy Secretary

To : Chief Accounts Officer
Ministry of Environment & Forests
Segun Baghicha, Dhaka, Bangladesh.

Sub : Government Order for participation in 'Regional Workshop on Enhancing Urban Resource Efficiency and Circular Economy in Asia and the Pacific' to be held from 19-20 March 2018 in Bangkok, Thailand.

The undersigned is directed to convey the permission of the Government of the People's Republic of Bangladesh in favour of Mr. Md. Abul Kalam Azad, Deputy Director, Department of Environment, Ministry of Environment & Forests to participate in 'Regional Workshop on Enhancing Urban Resource Efficiency and Circular Economy in Asia and the Pacific' to be held from 19-20 March 2018 in Bangkok, Thailand.

2. The terms and conditions of this order are as follows:

- i. He will be treated as on duty during this period;
- ii. He will draw his pay and allowances in local currency during the aforesaid period;
- iii. The relevant expenses in connections with this visit will be borne by the organizer. There will be no financial involvement of Bangladesh Government.
- iv. He will not stay abroad beyond the approved period (excluding travel time).
- v. He will submit a report on the acquired experiences to this ministry after return.

3. This order is issued with the approval of the competent authority.


(Md. Mamunur Rashid),
Deputy Secretary
Phone: 88-02-9549072
E-mail: admin2@moef.gov.bd

Copy for information and necessary action to (Not as per seniority):

1. Secretary, Ministry of Foreign Affairs, Dhaka (with request to issue Note Verbale).
2. Director General, Department of Environment, Agargaon, Dhaka.
3. Additional Secretary (All), Ministry of Environment & Forests, Dhaka.
4. Director General, Immigration and Passport, Dhaka.
5. Director, Hazrat Shahjalal International Airport, Dhaka
6. Private Secretary to the Hon'ble Minister, Ministry of Environment & Forests, Dhaka.
7. Private Secretary to the Hon'ble Deputy Minister, Ministry of Environment & Forests, Dhaka.
8. Private Secretary to the Secretary, Ministry of Environment & Forests, Dhaka.
9. System Analyst, Ministry of Environment & Forests, Dhaka (with request to publish in the website).
10. Mr. Md. Abul Kalam Azad, Deputy Director, Department of Environment, Agargaon, Dhaka.
11. Accounts officer, Department of Environment, Dhaka.