

Government of the People's Republic of Bangladesh
Ministry of Environment and Forests
Admin-2 Section
www.moef.gov.bd

No. 22.00.0000.052.25.004.17-306

Dated: 23.04.2017

From : Md. Mamunur Rashid
Deputy Secretary

To : Chief Accounts Officer
Ministry of Environment & Forests
Segun Baghicha, Dhaka, Bangladesh


Sub : Government order for participation in the Conference on 'Climate technology Centre and Network (CTCN) Regional Forum for the Nationally Designated Entities in Asia' to be held from 25-28 April, 2017 in Bali, Indonesia.

The undersigned is directed to convey the permission of the Government of the People's Republic of Bangladesh in favour of Mr. Md. Raisul Alam Mondal, Director General, Department of Environment, Ministry of Environment & Forests to participate in the Conference on 'Climate technology Centre and Network (CTCN) Regional Forum for the Nationally Designated Entities in Asia' to be held from 25-28 April, 2017 in Bali, Indonesia.

2. The terms and conditions of this order are as follows:

- i. He will be treated as on duty on this period;
- ii. He will draw his pay and allowances in local currency during the aforesaid period;
- iii. The relevant expenses in connections with this visit will be borne by the organizer but in cases the organizer does not provide the full expenses of Mr. Md. Raisul Alam Mondal according to his entitlement, the additional costs will be borne by the Government of Bangladesh as per existing rules.
- iv. He will not stay abroad beyond the approved period (excluding travel time);
- v. He will submit a report on the acquired experiences to this ministry after his return.

3. This order is issued with the approval of the competent authority


23.04.2017
(Md. Mamunur Rashid)
Deputy Secretary
Phone: 88-02-9549072
email: admin2@moef.gov.bd

Copy for information and necessary action to (Not as per seniority):

1. Cabinet Secretary, Cabinet Division, Bangladesh Secretariat, Dhaka.
2. Foreign Secretary, Ministry of Foreign Affairs, Dhaka (with request to issue Note Verbale).
3. Mr. Md. Raisul Alam Mondal, Director General, Department of Environment, Dhaka.
4. Additional Secretary (All), Ministry of Environment & Forests, Dhaka.
5. Director General, Immigration and Passport, Dhaka.
6. Director, Hazrat Shahjalal International Airport, Dhaka.
7. Private Secretary to the Hon'ble Minister, Ministry of Environment & Forests, Dhaka.
8. Private Secretary to the Hon'ble Deputy Minister, Ministry of Environment & Forests, Dhaka.
9. Private Secretary to the Secretary, Ministry of Environment & Forests, Dhaka.
10. Programmer, Ministry of Environment & Forests, Dhaka (With request to publish in the website).
11. Protocol Officer, Ministry of Environment and Forests, Dhaka.