

Government of the People's Republic of Bangladesh
Ministry of Environment and Forests
Admin-2 Section
www.moef.gov.bd

No. 22.00.0000.052.25.004.17-890

Dated: 26.10.2017

From: Choudhury Muazzam Ahmed
Senior Assistant Secretary

To : Chief Accounts Officer
Ministry of Environment & Forests
Segun Baghicha, Dhaka, Bangladesh.

Sub : Government Order for participation in the 'NDRC 2017 Training Programme on South-South Cooperation of Addressing Climate Change: Seminar on Energy Conservation and Low-Carbon Industry Development' to be held from 31 October-13 November, 2017 in China.

The undersigned is directed to convey the permission of the Government of the People's Republic of Bangladesh in favour of Mr. Md. Abdul Malek Mia, Assistant Director, Department of Environment, Ministry of Environment & Forests to participate in the workshop on 'NDRC 2017 Training Programme on South-South Cooperation of Addressing Climate Change: Seminar on Energy Conservation and Low-Carbon Industry Development' to be held from 31 October-13 November, 2017 in China.

2. The terms and conditions of this order are as follows:

- i. He will be treated as on duty during this period;
- ii. He will draw his pay and allowances in local currency during the aforesaid period;
- iii. The relevant expenses in connections with this visit will be borne by the organizer. There will be no financial involvement of Bangladesh Government with this visit
- iv. He will not stay abroad beyond the approved period (excluding travel time);
- v. He will submit a report on the acquired experiences to this ministry after return.

3. This order is issued with the approval of the competent authority.


(Choudhury Muazzam Ahmed)
Senior Assistant Secretary
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email: admin2@moef.gov.bd

Copy for information and necessary action to (Not as per seniority):

1. Secretary, Ministry of Foreign Affairs, Dhaka (with request to issue Note Verbale).
2. Additional Secretary (Administration), Ministry of Environment & Forests, Dhaka.
3. Director General, Department of Environment, Ministry of Environment and Forests
4. Director General, Immigration and Passport, Dhaka.
5. Director, Hazrat Shahjalal International Airport, Dhaka.
6. Private Secretary to the Hon'ble Minister, Ministry of Environment & Forests, Dhaka.
7. Private Secretary to the Hon'ble Deputy Minister, Ministry of Environment & Forests, Dhaka.
8. Private Secretary to the Secretary, Ministry of Environment & Forests, Dhaka.
9. Mr. Md. Abdul Malek Mia, Assistant Director, Department of Environment, Ministry of Environment & Forests.
10. Programmer, Ministry of Environment & Forests, Dhaka (with request to publish in the website).