

Government of the People's Republic of Bangladesh
Ministry of Environment and Forests
Admin-2 Section
www.moef.gov.bd

No. 22.00.0000.072.24.003.17-687

Dated: 11.09.2017

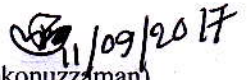
From: Mr. Rokonuzzaman
Deputy Secretary

To : Chief Accounts Officer
Ministry of Environment & Forests
Segun Baghich, Dhaka, Bangladesh.

Sub : Government order for participation in the workshop on 'Green Cooling Week and Innovation Workshop on climate-friendly and energy efficient cooling solutions' to be held from 25-29 September, 2017 in Germany.

The undersigned is directed to convey the permission of the Government of the People's Republic of Bangladesh in favour of Mr. Khurshid Alam, Director (Joint Secretary), Department of Environment, Ministry of Environment & Forests to participate in the workshop on 'Green Cooling Week and Innovation Workshop on climate-friendly and energy efficient cooling solutions' to be held from 25-29 September, 2017 in Germany.

2. The terms and conditions of this order are as follows:
 - i. He will be treated as on duty on this period;
 - ii. He will draw his pay and allowances in local currency during the aforesaid period;
 - iii. The relevant expenses in connections with this visit will be borne by the organizer. There will be no financial involvement of Bangladesh Government.
 - iv. Staying abroad beyond the approved period (excluding travel time) will not be allowed.
 - v. He will submit a report on the acquired experiences to this ministry after his return.
3. This order is issued with the approval of the competent authority.


(Rokonuzzaman)
Deputy Secretary
Phone: 88-02-9549072
email: admin2@moef.gov.bd

Copy for information and necessary action to (Not as per seniority):

1. Secretary, Ministry of Foreign Affairs, Dhaka (with request to issue Note Verbale).
2. Director General, Department of Environment, Agargaon, Dhaka.
3. Additional Secretary (All), Ministry of Environment & Forests, Dhaka.
4. Director General, Immigration and Passport, Dhaka.
5. Mr. Khurshid Alam, Director, Department of Environment, Agargaon, Dhaka.
6. Director, Hazrat Shahjalal International Airport, Dhaka
7. Private Secretary to the Hon'ble Minister, Ministry of Environment & Forests, Dhaka.
8. Private Secretary to the Hon'ble Deputy Minister, Ministry of Environment & Forests, Dhaka.
9. Private Secretary to the Secretary, Ministry of Environment & Forests, Dhaka.
10. Chief Accounts officer, Ministry of Environment & Forests.
11. Programmer, Ministry of Environment & Forests, Dhaka (With request to publish in the website).
12. Mr. Md. Abdul Hai, Protocol Officer, Ministry of Environment and Forests, Dhaka.