

Government of the People's Republic of Bangladesh
Ministry of Environment and Forest
Admin-2 Section
www.moef.gov.bd

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Dated: 05.04.2018


From: Md. Mamunur Rashid
Deputy Secretary

To : Chief Accounts Officer
Ministry of Environment & Forest
Segun Baghicha, Dhaka, Bangladesh.

Sub: Government Order for participation in the 'Resource Efficiency and Cleaner Production Knowledge Exchange Program' to be held from 23-28 April 2018 in Korea.

The undersigned is directed to convey the permission of the Government of the People's Republic of Bangladesh in favour of Ms. Shikha Sarker, Deputy Secretary, Ministry of Environment and Forest to participate in the 'Resource Efficiency and Cleaner Production Knowledge Exchange Program' to be held from 23-28 April 2018 in Korea.

2. The terms and conditions of this order are as follows:
 - i. She will be treated as on duty during this period;
 - ii. She will draw her pay and allowances in local currency during the aforesaid period;
 - iii. The relevant expenses in connections with this visit will be borne by the organizer. There will be no financial involvement of Bangladesh Government with this visit
 - iv. She will not stay abroad beyond the approved period (excluding travel time);
 - v. She will submit a report on the acquired experiences to this ministry after return.
3. This order is issued with the approval of the competent authority.


2018.04.05
(Md. Mamunur Rashid)
Deputy Secretary
Phone: 88-02-9549072

Copy for information and necessary action to (Not as per seniority):

1. Secretary, Ministry of Foreign Affairs, Dhaka (with request to issue Note Verbale).
2. Additional Secretary (All), Ministry of Environment & Forest, Dhaka.
3. Director General, Immigration and Passport, Dhaka.
4. Director, Hazrat Shahjalal International Airport, Dhaka.
5. Ms. Shikha Sarker, Deputy Secretary, Ministry of Environment and Forest, Dhaka.
6. Private Secretary to the Hon'ble Minister, Ministry of Environment & Forest, Dhaka.
7. Private Secretary to the Hon'ble Deputy Minister, Ministry of Environment & Forest, Dhaka.
8. Private Secretary to the Secretary, Ministry of Environment & Forest, Dhaka.
9. System Analist, Ministry of Environment & Forest, Dhaka (with request to upload in the website).
10. Accouts Officer, Ministry of Environment & Forest, Dhaka.