

Government of the People's Republic of Bangladesh
Ministry of Environment and Forests
Admin Section: 2

No: 22.00.0000.072.24.008.15-20

Dated: 24.01.2018

From : Md. Mamunur Rashid
Senior Assistant Secretary

To : Chief Accounts Officer
Ministry of Environment & Forests
Segun Bagicha, Dhaka, Bangladesh.

Sub: Government Order for participation in the "Expert meeting to assess progress made in the process to formulate and implement National Adaptation Plans" to be held on 07-09 February, 2018 in Sao Tome, Sao Tome and Principe.

The undersigned is directed to convey the permission of the Government of the People's Republic of Bangladesh in favour of Dr. Mohammad Azizul Haque, Deputy Secretary, Ministry of Environment & Forests for participation in the "Expert meeting to assess progress made in the process to formulate and implement National Adaptation Plans" to be held on 07-09 February, 2018 in Sao Tome, Sao Tome and Principe.

2. The terms and conditions of this order are as follows:

- i. He will be treated as on duty on this period;
- ii. He will draw his pay and allowances in local currency during the aforesaid period;
- iii. All expenses in connection with this visit will be borne by the organizer, There is no financial involvement of Bangladesh Government;
- iv. He will not stay abroad beyond the approved period (excluding travel time);
- v. He will submit a report on the acquired experiences to this Ministry after his return;

3. This order is issued with the approval of the competent authority.

(Md. Mamunur Rashid)
Senior Assistant Secretary
Phone # 88-02-9549072

Copy for information and necessary action to (Not as per seniority) :

1. Secretary, Ministry of Foreign Affairs, Dhaka (with request to issue Note Verbale).
2. Additional Secretary (All), Ministry of Environment and Forests, Dhaka.
3. Director General, Immigration and Passport, Dhaka.
4. Private Secretary to the Hon'ble Minister, Ministry of Environment & Forests, Dhaka
5. Private Secretary to the Hon'ble Deputy Minister, Ministry of Environment & Forests, Dhaka.
6. Private Secretary to the Secretary, Ministry of Environment and Forests, Dhaka.
7. Director, Hazrat Shahjalal International Airport, Dhaka.
8. Dr. Mohammad Azizul Haque, Deputy Secretary, Ministry of Environment & Forests, Dhaka.
9. Deputy Director, Regional Passport Office, Passport Bhaban, Agargaon, Dhaka-1217.
10. Programmer, Ministry of Environment and Forests, Dhaka.