

Government of the People's Republic of Bangladesh  
Ministry of Environment, Forest and Climate  
Change



Environment Section-1  
Bangladesh Secretariat, Dhaka  
www.moef.gov.bd

Record Number: 22.00.0000.072.08.001.18.126

Date: 16/5/2023

**Government Order**

The undersigned is directed to convey the approval of Earned Leave (Ex-Bangladesh) of Ms. Shaheda Begum, Deputy Director, Department of Environment, Dhaka, Government of the People's Republic of Bangladesh for travelling to Kingdom of Saudi Arabia (KSA) from 10 June 2023 to 24 July 2023 (45 days) or from the date of commencement of her leave. This permission is granted for the purpose of performing Holy Hajj in Kingdom of Saudi Arabia (KSA) under the following terms and conditions.

- A). She will draw her pay and allowances in local currency during the aforesaid period. No part of it should be drawn in foreign currency;
- B). All the expenses related to this travel will be borne by herself;
- C). The provisions of Rule 34 of Appendix VIII of BSR (Part-1) will be applicable for this leave approval.

2. Ms. Shaheda Begum's mother Ms. Sufia Begum and husband Mr. Mamunor Rashid Chowdhury will accompany her during this visit.

3. This order is issued with the approval of the competent authority.

16-05-2023

Md. Amirul Kyser

Deputy Secretary

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Copy for kind information and necessary action (not in order of seniority):

- 1) Cabinet Secretary, Cabinet Division, Bangladesh Secretariat, Dhaka.
- 2) Principal Secretary to the HPM, Prime Minister's Office, Dhaka.
- 3) Senior Secretary, Ministry of Public Administration, Bangladesh Secretariat, Dhaka.
- 4) Senior Secretary, Ministry of Foreign Affairs, Segunbagicha, Dhaka.
- 5) Additional Secretary (All), Ministry of Environment, Forest & Climate Change, Dhaka.
- 6) Director General, Department of Environment, Dhaka.
- 7) Director General, Department of Immigration and Passport, Dhaka.
- 8) Private Secretary to Minister, Ministry of Environment, Forest and Climate Change, Dhaka.
- 9) Private Secretary to Deputy Minister, Ministry of Environment, Forest and Climate Change, Dhaka.
- 10) Director, Hazrat Shahjalal International Airport, Dhaka.
- 11) Private Secretary to Secretary, Ministry of Environment, Forest and Climate Change, Dhaka.
- 12) System Analyst, Ministry of Environment, Forest and Climate Change (with request to publish in the website).
- 13) Chief Accounts and Finance Officer, Ministry of Environment, Forest and Climate Change, Segun Bagicha, Dhaka.
- 14) Ms. Shaheda Begum, Deputy Director, Department of Environment, Dhaka,



16-05-2023

Md. Amirul Kyser  
Deputy Secretary