



No. 22.00.0000.052.25.001.21.388

Date: 31.07.2023

To: Chief Accounts and Finance Officer
Ministry of Environment, Forest and Climate Change
Segun Bagicha, Dhaka

The undersigned is directed to convey the approval of the Ministry of Environment, Forest & Climate Change, Government of the People's Republic of Bangladesh, in favor of the following officer attending two consecutive meetings: the "27th Meeting of the Technology Executive Committee" and the "Joint Session of the Technology Executive Committee and the Advisory Board of the Climate Technology Centre and Network," to be held in Bonn, Germany from 19.09.2023 to 22.09.2023, under the terms and conditions described in paragraph-2.

Sl No.	Name	Designation	Place of Posting
i.	Md Harun Or Rashid	Deputy Director	Department of Environment, Agargaon, Dhaka.

2. Terms and conditions:

- i. The Officer will start his journey for Germany on a convenient date near 19 September 2023;
- ii. The period of these meetings and the time spent for travel and transit will be treated as on duty;
- iii. He will draw his pay and allowances in local currency; **there will be no financial involvement of Bangladesh Government;**
- iv. United Nations Climate Change Secretariat will bear all expenses of the aforesaid meetings;
- v. He will not be allowed to stay abroad more than the approved period;
- vi. He shall return to his respective workplace immediately after returning from the meetings; and
- vii. He will have to submit a report on the meetings to the Admin-2 section of the Ministry of Environment, Forest and Climate Change within seven days after his return from the meetings;

3. This order is issued with the approval of the competent authority.

31.07.2023
(Jesmin Nahar)

Senior Assistant Secretary

Phone: 02-55100257

Email: admin2@moef.gov.bd

Copy for kind information and necessary action (Not in order of seniority):

External

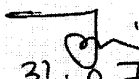
01. Foreign Secretary (Senior Secretary), Ministry of Foreign Affairs, Dhaka.
02. H.E. Ambassador, Embassy of Bangladesh in Berlin, Germany.
03. H.E. Ambassador, Embassy of the Federal Republic of Germany in Dhaka, Bangladesh.
04. Director General, Department of Environment, Dhaka.
05. Director General (Consular), Ministry of Foreign Affairs, Dhaka **(with request to issue Note Verbale)**.
06. Executive Director, Hazrat Shahjalal International Airport, Dhaka.
07. Immigration Officer, Hazrat Shahjalal International Airport, Dhaka.

Internal

01. Additional Secretary (All), Ministry of Environment, Forest and Climate Change, Dhaka.
02. Private Secretary to the Hon'ble Minister, Ministry of Environment, Forest & Climate Change, Dhaka.
03. Private Secretary to the Hon'ble Deputy Minister, Ministry of Environment, Forest & Climate Change, Dhaka.
04. Private Secretary to the Secretary, Ministry of Environment, Forest & Climate Change, Dhaka.
05. System Analyst, Ministry of Environment, Forest & Climate Change, Dhaka **(with request to upload the GO on the website)**.

Personal

01. Mr. Md Harun Or Rashid, Deputy Director, Department of Environment, Agargaon, Dhaka.


31.07.2023
(Jesmin Nahar)
Senior Assistant Secretary