



Government of the People's Republic of Bangladesh
Ministry of Environment, Forest and Climate Change
Environment Section-2.
www.moef.gov.bd

No. 22.00.0000.073.24.018.21.271

Date: 1 November 2022

To: Chief Accounts and Finance Officer
Ministry of Environment, Forest and Climate Change
Segunbagicha, Dhaka.

Subject: Government Order to participate in the fifteenth meeting of the Conference of the Parties to the Conference on the Biological Diversity (COP15) and concurrent meetings of the Parties to the Cartagena and Nagoya Protocols, fifth meeting of the Open-Ended Working Group on the Post 2020 Global Biodiversity Framework and High Level Segment to be held on 3-19 December 2022 in Montreal, Canada.

Dear Sir,

The undersigned is directed to convey the permission of the Government of the People's Republic of Bangladesh in favour of the following officers to participate in the fifteenth meeting of the Conference of the Parties to the Conference on the Biological Diversity and concurrent meetings of the Parties to the Cartagena and Nagoya Protocols, fifth meeting of the Open-Ended Working Group on the Post 2020 Global Biodiversity Framework and High Level Segment to be held on 3-19 December 2022 in Montreal, Canada:

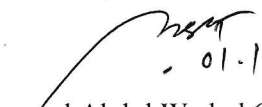
Sl no	Name and designation	Position and duration	Funding Body
1.	Mr. Md. Shahab Uddin, MP Hon'ble Minister Ministry of Environment, Forest and Climate Change	Head of Delegation 12-22 December 2022	Government of China
2.	Dr. Farhina Ahmed Secretary Ministry of Environment, Forest and Climate Change	Alternate Head of Delegation 7-19 December 2022	UNDP
3.	Dr. Khalilur Rahman High Commissioner, Bangladesh High Commission, Ottawa	Member 7-19 December 2022	Will attend from Ottawa, Canada
4.	Mr. Sanjay Kumar Bhowmik Additional Secretary Ministry of Environment, Forest and Climate Change	Member 7-19 December 2022	UNDP
5.	Dr. Abdul Hamid Director General Department of Environment, Bangladesh	Member 7-19 December 2022	UNEP/ USAID/Development Partners
6.	Mr. Mohammad Abdul Wadud Chowdhury Deputy Secretary Ministry of Environment, Forest and Climate Change	Member 3-19 December 2022	UNCBD
7.	Mr. Md. Jahidul Kabir Deputy Chief Conservator of Forests Forest Department, Dhaka	Member 3-19 December 2022	GIZ
8.	Mr. Mohammed Solaiman Haider Director Department of Environment, Bangladesh	Member 3-19 December 2022	UNCBD

2. The following terms and conditions will be applicable for this tour:
- While participating in the sessions and on journey to and from Montreal, Canada, they will be treated as on duty;
 - They will draw their pay and allowances in local currency during the aforesaid period.



- iii. All expenses of the nominees in connection with this visit will be borne by the sponsoring funding body. There is no involvement of the revenue and development budget of the Government of the People's Republic of Bangladesh with this tour. However, if any of the funding bodies does not bear any part of the expenses of Hon'ble Minister, Secretary and Additional Secretary to the Government according to their entitlement, the gap of the expense (if required) will be borne by the Government of Bangladesh as per existing rules;
 - iv. They will not stay abroad beyond the approved period (excluding travel time)
 - v. They will submit a report on the acquired experiences to this Ministry within 10 working days after their return to Bangladesh.
3. Mr. Md. Shahab Uddin, MP, Hon'ble Minister, Ministry of Environment, Forest and Climate Change will stay five days more from 18-22 December 2022 after completing the High Level Segment with his own cost. He will be accompanied by his wife Ms. Shirin Akhtar during the whole tour with his own cost also.
 4. This order is issued with the approval of the competent authority.

Sincerely,



01.11.2022
Mohammad Abdul Wadud Chowdhury
Deputy Secretary
Phone: +880 223357223
E-mail: env2moefcc@gmail.com

No. 22.00.0000.073.24.018.21.271 (24)

Date: 1 November 2022

Copy for kind information and necessary action to (not as per seniority):

1. Cabinet Secretary, Cabinet Division/Principal Secretary, Prime Minister Office
2. Senior Secretary, Ministry of Public Administration, Bangladesh Secretariat, Dhaka
3. Foreign Secretary (Senior Secretary), Ministry of Foreign Affairs, Segunbagicha, Dhaka
4. Senior Secretary, Finance Division, Bangladesh Secretariat, Dhaka
5. H.E. the High Commissioner, High Commission for the People's Republic of Bangladesh, Ottawa, Canada
6. Additional Secretary (all), Ministry of Environment, Forest and Climate Change
7. Mr. Sanjay Kumar Bhowmik, Additional Secretary, Ministry of Environment, Forest and Climate Change
8. Director General, Department of Environment, Agargoan, Dhaka
9. Director General, Immigration and Passport, Dhaka.
10. Director General, (Consular and Welfare Wing), Ministry of Foreign Affairs, Segunbagicha, Dhaka (with a request for issuing note verbal)
11. Joint Secretary (Administration), Ministry of Environment, Forest and Climate Change
12. Director, Hazrat Shahjalal (Rah.) International Airport, Dhaka
13. Mr. Mohammad Abdul Wadud Chowdhury, Deputy Secretary, Ministry of Environment, Forest and Climate Change, Dhaka
14. PS to Minister, Ministry of Environment, Forest and Climate Change, Dhaka
15. PS to Deputy Minister, Ministry of Environment, Forest and Climate Change, Bangladesh
16. Mr. Md. Jahidul Kabir, Deputy Chief Conservator of Forests, Forest Department, Dhaka
17. Mr. Mohammed Solaiman Haider, Director, Department of Environment, Bangladesh
18. Senior Assistant Secretary (Admin-2), Ministry of Environment, Forest and Climate Change, Dhaka
19. PS to Secretary, Ministry of Environment, Forest and Climate Change, Bangladesh
20. System Analyst, Ministry of Environment Forest and Climate Change
21. Accounts Officer, Ministry of Environment Forest and Climate Change


01.11.2022
Mohammad Abdul Wadud Chowdhury
Deputy Secretary