



No.22.00.0000.051.31.013.22.123

Date: 14.02.2024

**Notification**

The undersigned is directed to convey the approval of Ex- Bangladesh leave of Mst Mohsina Akter Banu (ID No 16330), (Passport No E00137039) Deputy Secretary, Ministry of Environment, Forest and Climate Change, Bangladesh Secretariat for travelling to India from 13 February, 2024 to 27 February 2024 (Fifteen days) or from the date of commencement of her travel. Previously she was granted rest & recreation leave. Now her rest & recreation leave has been converted to Ex-Bangladesh (earned) leave. This permission is granted for the medical treatment in India under the following terms and conditions.

- a. She will draw her pay and allowances in local currency during the aforesaid period. No part of it should be drawn in foreign currency;
  - b. All the expenses related to this travel will be borne by her family deposit;
  - c. The provisions of Rule 34 of Appendix VIII of BSR (Part-1) will be applicable for this leave approval;
  - d. She will not be allowed to stay abroad for more than the approval period.
2. This order is issued with the approval of the competent authority.

W 8.  
20/02/2024  
(Israt Shadmin)  
Deputy Secretary  
Phone: 223357240  
Email: admin1@moef.gov.bd

**Copy for information and necessary action to (not in order of seniority):**

1. Senior Secretary, Ministry of public Administration, Bangladesh Secretariat, Dhaka
2. Foreign Secretary (Senior Secretary), Ministry of Foreign Affairs, Segunbagicha, Dhaka
3. Additional Secretary (All), Ministry of Environment, Forest and Climate Change, Bangladesh Secretariat, Dhaka
4. Director General, Department of Environment, 16/E, Agargaon, Dhaka
5. Director General, Immigration and Passport Office, Agargaon, Dhaka
6. Director, Hazrat Shahjalal International Airport, Dhaka
7. Private Secretary to the Minister, Ministry of Environment, Forest and Climate Change, Bangladesh Secretariat, Dhaka
8. Mst. Mohosina Akter Banu, Deputy Secretary (ID No 16330), Ministry of Environment, Forest and Climate Change, Bangladesh Secretariat, Dhaka
9. Private Secretary to the Secretary, Ministry of Environment, Forest and Climate Change, Bangladesh Secretariat, Dhaka
10. Immigration Officer, Hazrat Shahjalal International Airport, Dhaka/Benapol Land Port, Haridaspur, Jashore/Akhaura, Brahmanbaria
11. Chief Accounts Officer, Ministry of Environment, Forest and Climate Change, Segun Bagicha, Dhaka
12. System Analyst, Ministry of Environment, Forest and Climate Change, Bangladesh Secretariat, Dhaka (with request to publish in the website)
13. Accounts Officer, Ministry of Environment, Forest and Climate Change, Bangladesh Secretariat, Dhaka.