



No. 22.00.0000.052.25.002.17.534

Date: 14 September 2023

To: Chief Accounts and Finance Officer  
Ministry of Environment, Forest and Climate Change  
Segun Bagicha, Dhaka


The undersigned is directed to convey the approval of the Ministry of Environment, Forest and Climate Change, Government of the People's Republic of Bangladesh in favour of the following Officer attending a training programme titled 'Environmental Management' to be held in Hyderabad, India from 25<sup>th</sup> September to 14<sup>th</sup> October 2023 under the terms and conditions described in paragraph 2:

Sl No.	Participant's Name	Designation	Place of Posting
ii.	Israt Shadmin	Deputy Secretary	Ministry of Environment, Forest & Climate Change, Dhaka.

2. Terms and conditions:

- i. The Officer will start her journey for India on a convenient date close to 25 September 2023
- ii. The period of this training programme and the time spent for travel and transit will be treated as on duty;
- iii. She will draw her pay and allowances in local currency, **there will be no financial involvement of Bangladesh Government;**
- iv. Environment Protection Training and Research Institute (EPTRI) will bear all expenses for participation in the aforesaid this training programme;
- v. She will not be allowed to stay abroad more than the approved period;
- vi. The Officer will return to her respective workplace immediately after returning from the training programme; and
- vii. The Officer will have to submit reports on the above-mentioned training programme to the Admin-2 section of the Ministry of Environment, Forest and Climate Change within seven days after her return from the training programme.

5. This order is issued with the approval of the competent authority.

  
14.09.2023

(Jesmin Nahar)

Senior Assistant Secretary

Phone: 02-55100257

Email: admin2@moef.gov.bd

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Date: 14.09.2023

Copy for kind information and necessary action (Not in order of seniority):

**External**

01. Senior Secretary, Ministry of Public Administration, Bangladesh Secretariat, Dhaka.
02. Foreign Secretary (Senior Secretary), Ministry of Foreign Affairs, Dhaka.
03. Secretary, Economic Relation Division, Dhaka [Atten: Ms. Ireen Pervin, Deputy Secretary, F&F Section]
04. H.E.High Commissioner, Bangladesh High Commission in India.
05. H.E. High Commissioner, Indian High Commission in Bangladesh.
06. Director General (Consular), Ministry of Foreign Affairs, Dhaka (**with request to issue Note Verbale**).
07. Executive Director, Hazrat Shahjalal International Airport, Dhaka.
08. Immigration Officer, Hazrat Shahjalal International Airport, Dhaka.

**Internal**

01. Additional Secretary (All), Ministry of Environment, Forest and Climate Change, Dhaka.
02. Private Secretary to the Hon'ble Minister, Ministry of Environment, Forest & Climate Change, Dhaka.
03. Private Secretary to the Hon'ble Deputy Minister, Ministry of Environment, Forest & Climate Change, Dhaka.
04. Private Secretary to the Secretary, Ministry of Environment, Forest & Climate Change, Dhaka.
05. System Analyst, Ministry of Environment, Forest & Climate Change, Dhaka (**with request to upload the GO on the website**).

**Personal**

01. Ms. Israt Shadmin, Deputy Secretary, Ministry of Environment, Forest & Climate Change, Dhaka.

  
14.09.2023  
(Jesmin Nahar)  
Senior Assistant Secretary