



No. 22.00.0000.052.25.003.22(1).275

Date: 16.05.2023

To: Chief Accounts and Finance Officer
Ministry of Environment, Forest and Climate Change
Segun Bagicha, Dhaka


The undersigned is directed to convey the approval of Ministry of Environment, Forest and Climate Change, Government of the People's Republic of Bangladesh in favour of the following Officers for attending the "Regional Scoping Workshop on Loss and Damage under the Santiago Network – Asia Pacific Region" to be held at **Bangkok, Thailand** from **19 to 21 June 2023** under the terms and conditions described in paragraph 2.

Sl No.	Name	Designation	Place of Posting
i.	Md. Mazedul Islam	Deputy Secretary	Ministry of Environment, Forest and Climate Change, Dhaka.
ii.	Md. Zahirul Islam Talukder	Deputy Director	Department of Environment, Dhaka.

2. Terms and conditions:

- i. The Officers will start their journey for **Thailand** on a convenient date near 19 June 2023;
- ii. The period of this workshop and the time spent for travel and transit will be treated as on duty;
- iii. They will draw their pay and allowances in local currency; **there will be no financial involvement of Bangladesh Government;**
- iv. United Nations Economic and Social Commission for Asia and the Pacific (UNESCAP) will bear all expenses of the aforesaid workshop;
- v. They will not be allowed to stay abroad more than the approved period;
- vi. They shall return to their respective workplace immediately after returning from the workshop and
- vii. They will have to submit reports on the workshop to the Admin-2 section of the Ministry of Environment, Forest and Climate Change within seven days after their return from the workshop.

3. This order is issued with the approval of the competent authority.


16.05.2023
(Jesmin Nahar)

Senior Assistant Secretary
Phone: 02-55100257
Email: admin2@moef.gov.bd

Copy for kind information and necessary action (Not in order of seniority):

External


01. Foreign Secretary (Senior Secretary), Ministry of Foreign Affairs, Dhaka.
02. H.E. Ambassador of Bangladesh to Thailand, Embassy of Bangladesh in Thailand.
03. H.E. Ambassador of Thailand to Bangladesh, Royal Thai Embassy in Bangladesh.
04. Director General, Department of Environment, Dhaka.
05. Director General (Consular), Ministry of Foreign Affairs, Dhaka (**with request to issue Note Verbale**).
06. Executive Director, Hazrat Shahjalal International Airport, Dhaka.
07. Immigration Officer, Hazrat Shahjalal International Airport, Dhaka.

Internal

01. Additional Secretary (All), Ministry of Environment, Forest and Climate Change, Dhaka.
02. Private Secretary to the Hon'ble Minister, Ministry of Environment, Forest & Climate Change, Dhaka.
03. Private Secretary to the Hon'ble Deputy Minister, Ministry of Environment, Forest & Climate Change, Dhaka.
04. Private Secretary to the Secretary, Ministry of Environment, Forest & Climate Change, Dhaka.
05. System Analyst, Ministry of Environment, Forest & Climate Change, Dhaka (**with request to upload the GO on the website**).

Personal

01. Mr. Md. Mazedul Islam, Deputy Secretary, Ministry of Environment, Forest and Climate Change, Dhaka.
02. Mr. Md. Zahirul Islam Talukder, Deputy Director, Department of Environment, Dhaka.


16.05.2023
(Jesmin Nahar)

Senior Assistant Secretary