



No. 22.00.0000.052.25.001.21.682

Date: 16.11.2023

To: Chief Accounts and Finance Officer
Ministry of Environment, Forest and Climate Change
Segun Bagicha, Dhaka

The undersigned is directed to convey the approval of the Ministry of Environment, Forest and Climate Change, Government of the People's Republic of Bangladesh, in favor of the following Officer attending the 'Leveraging Plural Values of Mangroves for Climate Change Mitigation and Adaptation Goals' scheduled from **November 20th to 21st, 2023**, in **Hue City, Vietnam**. This approval is in accordance with the terms and conditions outlined in paragraph 2.

Sl No.	Name	Designation	Place of Posting
i.	Mr. Gobinda Roy	Deputy Chief Conservator of Forests and Project Director	Sustainable Forests & Livelihoods (SUFAL) Project Bana Bhaban, Dhaka.

2. Terms and conditions:

- i. The Officer will start his journey for **Vietnam** on a convenient date near 20 November 2023;
- ii. The period of this workshop and the time spent for travel and transit will be treated as on duty;
- iii. He will draw his pay and allowances in local currency; **there will be no financial involvement of Bangladesh Government;**
- iv. United Nations Development Programme will bear all expenses of the aforesaid workshop;
- v. He will not be allowed to stay abroad more than the approved period;
- vi. He shall return to his respective workplace immediately after returning from the workshop; and
- vii. He will have to submit a report on the workshop to the Admin-2 section of the Ministry of Environment, Forest and Climate Change within seven days after his return from the event;

3. This order is issued with the approval of the competent authority.

W 8
16/11/2023
(Israt Shadmin)

Deputy Secretary

Phone: 02-55100257

Email: admin2@moef.gov.bd

Copy for kind information and necessary action (Not in order of seniority):

External

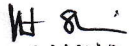
01. Foreign Secretary (Senior Secretary), Ministry of Foreign Affairs, Dhaka.
02. H.E. Ambassador of Bangladesh to Vietnam, Embassy of Bangladesh in Hanoi, Vietnam.
03. H.E. Ambassador of Vietnam to Bangladesh, Embassy of the Socialist Republic of Vietnam in Dhaka, Bangladesh.
04. Chief Conservator of Forests (CC), Forest Department, Dhaka.
05. Director General (Consular), Ministry of Foreign Affairs, Dhaka (**with request to issue Note Verbale**).
06. Executive Director, Hazrat Shahjalal International Airport, Dhaka.
07. Immigration Officer, Hazrat Shahjalal International Airport, Dhaka.

Internal

01. Additional Secretary (All), Ministry of Environment, Forest and Climate Change, Dhaka.
02. Private Secretary to the Hon'ble Minister, Ministry of Environment, Forest & Climate Change, Dhaka.
03. Private Secretary to the Hon'ble Deputy Minister, Ministry of Environment, Forest & Climate Change, Dhaka.
04. Private Secretary to the Secretary, Ministry of Environment, Forest & Climate Change, Dhaka.
05. System Analyst, Ministry of Environment, Forest & Climate Change, Dhaka (**with request to upload the GO on the website**).

Personal

01. Mr. Gobinda Roy, Deputy Chief Conservator of Forests and Project Director, Sustainable Forests & Livelihoods (SUFAL) Project, Bana Bhaban, Agargaon, Dhaka.


16/11/2023
(Israt Shadmin)
Deputy Secretary