



No. 22.00.0000.052.25.001.21.578

Date: 02 October 2023

To: Chief Accounts and Finance Officer
Ministry of Environment, Forest and Climate Change
Segun Bagicha, Dhaka

The undersigned is directed to convey the approval of the Ministry of Environment, Forest and Climate Change, Government of the People's Republic of Bangladesh, in favor of the Honorable Deputy Minister of the Ministry of Environment, Forest and Climate Change, Bangladesh, and the following officer who will be attending the '5th Forum of Ministers and Environment Authorities of Asia Pacific,' scheduled to be held from October 3rd to 6th, 2023, in Colombo, Sri Lanka, under the terms and conditions described in paragraph-2.

Sl No.	Participant's Name	Designation	Place of Posting
i.	Ms. Habibun Nahar M.P.	Honorable Deputy Minister	Ministry of Environment, Forest & Climate Change, Bangladesh
ii.	Mr. Md. Abu Nasar Uddin	Deputy Secretary	

2. Terms and conditions:

- i. Honorable Deputy Minister and the mentioned Officer may start their journey for **Sri Lanka** on a convenient date close to 03 October 2023;
- ii. The period of forum and the time spent for travel and transit will be treated as on duty;
- iii. They will draw their pay and allowances in local currency, **there will be no financial involvement of Bangladesh Government;**
- iv. United Nations Environment Programme (UNEP) will bear all expenses of the aforesaid forum;
- v. They will not be allowed to stay abroad more than the approved period;
- vi. The Officer shall return to his respective workplace immediately after returning from the forum and
- vii. The Officer will have to submit reports on the above-mentioned program to the Admin-2 section of the Ministry of Environment, Forest and Climate Change within seven days after his return from the forum.

3. This order is issued with the approval of the competent authority.

02.10.2023
(Jesmin Nahar)

Senior Assistant Secretary

Phone: 02-55100257

Email: admin2@moef.gov.bd

Copy for kind information and necessary action (Not in order of seniority):

External

01. Cabinet Secretary, Cabinet Division, Bangladesh Secretariat, Dhaka.
02. Principal Secretary to the Honorable Prime Minister, Prime Minister's Office, Bangladesh.
03. Senior Secretary, Ministry of Public Administration, Bangladesh Secretariat, Dhaka.
04. Foreign Secretary (Senior Secretary), Ministry of Foreign Affairs, Dhaka.
05. H.E. High Commissioner of Bangladesh to Sri Lanka, Bangladesh High Commission in Sri Lanka.
06. H.E. High Commissioner of Sri Lanka to Bangladesh, High Commission of Sri Lanka in Bangladesh.
07. Director General, Department of Environment, Dhaka.
08. Chairman, Bangladesh Forest Industries Development Corporation.
09. Managing Director, Bangladesh Climate Change Trust.
10. Chairman, Bangladesh Rubber Board, Chattogram.
11. Chief Conservator of Forests (CC), Bangladesh Forest Department, Dhaka.
12. Director, Bangladesh National Herbarium, Dhaka.
13. Director, Bangladesh Forest Research Institute, Chattogram.
14. Director General (Consular), Ministry of Foreign Affairs, Dhaka.
15. Executive Director, Hazrat Shahjalal International Airport, Dhaka.
16. Immigration Officer, Hazrat Shahjalal International Airport, Dhaka.

Internal

01. Additional Secretary (All), Ministry of Environment, Forest and Climate Change, Dhaka.
02. Private Secretary to the Hon'ble Minister, Ministry of Environment, Forest & Climate Change, Dhaka.
03. Private Secretary to the Hon'ble Deputy Minister, Ministry of Environment, Forest & Climate Change, Dhaka.
04. Private Secretary to the Secretary, Ministry of Environment, Forest & Climate Change, Dhaka.
05. System Analyst, Ministry of Environment, Forest & Climate Change, Dhaka (**with request to upload the GO on the website**).

Personal

01. Ms. Habibun Nahar M.P., Honorable Deputy Minister, Ministry of Environment, Forest and Climate Change, Dhaka.
02. Mr. Md. Abu Nasar Uddin, Deputy Secretary, Ministry of Environment, Forest and Climate Change, Dhaka.



02.10.2023

(Jesmin Nahar)

Senior Assistant Secretary