

শেখ হাসিনার নির্দেশ
জলবায়ু সহিষ্ণু বাংলাদেশ

(To be substituted by the same memo no. and date)
Government of the People's Republic of Bangladesh
Ministry of Environment, Forest & Climate Change
Admin-2 Section
www.moef.gov.bd



No. 22.00.0000.052.25.003.22-1.82


Date: 09.02.2023

To: Chief Accounts and Finance Officer
Ministry of Environment, Forest and Climate Change
Segun Bagicha, Dhaka

The undersigned is directed to convey the approval of the Government of the People's Republic of Bangladesh in favour of the following Officer for attending the "Global Workshop on Reporting on Progress Towards Global Forest Goals and Targets of the UN Strategic Plan on Forests 2030" to be held at **Rome, Italy** from 22.03.2023 to 24.03.2023 under the terms and conditions described in paragraph 2.

Sl No.	Name	Designation	Place of Posting
01	Mr. R. S. M. Munirul Islam	Conservator of Forests	Forest Department, Social Forestry Circle, Dhaka.

2. Terms and conditions:
 - i. The Officer will start his journey for **Italy** on a convenient date near 22 March 2023;
 - ii. The period of this workshop and the time spent for travel and transit will be treated as on duty;
 - iii. He will draw his pay and allowances in local currency; **There will be no financial involvement of Bangladesh Government;**
 - iv. UNFF Secretariat and FAO will bear all expenses of the aforesaid workshop;
 - v. He will not be allowed to stay abroad more than the approved period (except travel time);
 - vi. He shall return to his respective workplace immediately after returning from the workshop; and
 - vii. He will have to submit reports on the workshop to the Admin-2 section of the Ministry of Environment, Forest and Climate Change within seven days after his returning from the workshop.
3. This order is issued with the approval of the competent authority.


09, 02, 2023
(Jesmin Nahar)

Senior Assistant Secretary
Phone: 02-55100257
Email: admin2@moef.gov.bd

Copy for kind information and necessary action (Not in order of seniority):

External

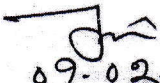
01. Senior Secretary, Ministry of Public Administration, Bangladesh Secretariat, Dhaka.
02. Foreign Secretary (Senior Secretary), Ministry of Foreign Affairs, Dhaka.
03. H.E. Ambassador of Bangladesh to Italy, Embassy of Bangladesh at Rome, Italy.
04. H.E. Ambassador of Italy to Bangladesh, Embassy of Italy at Dhaka, Bangladesh.
05. Chief Conservator of Forests, Bangladesh Forest Department, Dhaka.
06. Director General (Consular), Ministry of Foreign Affairs, Dhaka (with request to issue Note Verbale).
06. Executive Director, Hazrat Shahjalal International Airport, Dhaka.
07. Immigration Officer, Hazrat Shahjalal International Airport, Dhaka.

Internal

01. Additional Secretary (All), Ministry of Environment, Forest and Climate Change, Dhaka.
02. Private Secretary to the Hon'ble Minister, Ministry of Environment, Forest & Climate Change, Dhaka.
03. Private Secretary to the Hon'ble Deputy Minister, Ministry of Environment, Forest & Climate Change, Dhaka.
04. Private Secretary to the Secretary, Ministry of Environment, Forest & Climate Change, Dhaka.
05. System Analyst, Ministry of Environment, Forest & Climate Change, Dhaka (with request to upload the GO on the website).

Personal

01. Mr. R. S. M. Munirul Islam, Conservator of Forests, Forest Department, Social Forestry Circle, Bana Bhaban, Mohakhali, Dhaka.


09-02-2023
(Jesmin Nahar)
Senior Assistant Secretary