



No. 22.00.0000.052.25.003.22(1).21


Date: 15.01.2023

To: Chief Accounts and Finance Officer
Ministry of Environment, Forest and Climate Change
Segun Bagicha, Dhaka

The undersigned is directed to convey the approval of the Government of the People's Republic of Bangladesh in favour of the following officers for attending the "JCM Global Partnership Meeting" to be held at **Tokyo, Japan** from 13.02.2023 to 14.02.2023 under the terms and conditions described in paragraph 2.

Sl No.	Name	Designation	Place of Posting
01	Mr. Dharitri Kumar Sarkar	Deputy Secretary	Ministry of Environment, Forest and Climate Change, Dhaka
02	Mr. Md. Harun-Or-Rashid	Deputy Director (International Convention)	Department of Environment, Headquarters, Dhaka.

2. Terms and conditions:
 - i. The Officers will start their journey for Japan on a convenient date near to 13 February 2023;
 - ii. The period of this meeting and the time spent for travel and transit will be treated as on duty;
 - iii. They will draw their pay and allowances in local currency; **There will be no financial involvement of Bangladesh Government;**
 - iv. Institute for Global Environmental Strategies (IGES) will bear all expenses of the aforesaid meeting;
 - v. They will not be allowed to stay abroad more than the approved period;
 - vi. They shall return to their respective workplace immediately after returning from the meeting; and
 - vii. They will have to submit reports on the meeting to the Admin-2 section of the Ministry of Environment, Forest and Climate Change within five days after their returning from the meeting.
3. This order is issued with the approval of the competent authority.


15.01.2023
(Jesmin Nahar)

Senior Assistant Secretary
Phone: 02-55100257
Email: admin2@moef.gov.bd

No. 22.00.0000.052.25.003.22(1).21/1(17)

Date: 15.01.2023

Copy for kind information and necessary action (Not in order of seniority):

External

01. Senior Secretary, Ministry of Public Administration, Bangladesh Secretariat, Dhaka.
02. Foreign Secretary (Senior Secretary), Ministry of Foreign Affairs, Dhaka.
03. H.E. Ambassador, Embassy of Bangladesh in Tokyo, Japan.
04. H.E. Ambassador, Embassy of Japan in Dhaka, Bangladesh.
05. Director General, Department of Environment, Dhaka.
06. Director General (Consular), Ministry of Foreign Affairs, Dhaka (with request to issue Note Verbale).
07. Executive Director, Hazrat Shahjalal International Airport, Dhaka.
08. Immigration Officer, Hazrat Shahjalal International Airport, Dhaka.

Internal

01. Additional Secretary (All), Ministry of Environment, Forest and Climate Change, Dhaka.
02. Private Secretary to the Hon'ble Minister, Ministry of Environment, Forest & Climate Change, Dhaka.
03. Private Secretary to the Hon'ble Deputy Minister, Ministry of Environment, Forest & Climate Change, Dhaka.
04. Private Secretary to the Secretary, Ministry of Environment, Forest & Climate Change, Dhaka.
05. System Analyst, Ministry of Environment, Forest & Climate Change, Dhaka (with request to upload the GO on the website).
06. Accounts Officer, Ministry of Environment, Forest & Climate Change, Dhaka.
07. Mr. Jamirul Islam, Protocol Assistance Officer, Ministry of Environment, Forest & Climate Change, Dhaka.

Personal

01. Mr. Dharitri Kumar Sarkar, Deputy Secretary, Ministry of Environment, Forest and Climate Change.
02. Mr. Md. Harun-Or-Rashid, Deputy Director (International Convention), Department of Environment, Headquarters, Agargaon, Dhaka.



15.01.2023
(Jesmin Nahar)

Senior Assistant Secretary