



No.22.00.0000.051.31.013.22.193

Date: 19.03.2024

**Notification**

The undersigned is directed to convey the approval of Ex- Bangladesh leave of Mr. Manik Chand Sarker, (Passport No EH 0003438) Personal Officer, Ministry of Environment, Forest and Climate Change, Bangladesh Secretariat for travelling to Kalkata, India from 5 March, 2024 to 19 March 2024 (Fifteen days) or from the date of commencement of his travel. Previously he was granted rest & recreation leave. Now his rest & recreation leave has been converted to Ex- Bangladesh (earned) leave. This permission is granted for visiting Kolkata, India under the following terms and conditions.

- a. He will draw his pay and allowances in local currency during the aforesaid period. No part of it should be drawn in foreign currency;
  - b. All the expenses related to this travel will be borne by his won deposit;
  - c. The provisions of Rule 34 of Appendix VIII of BSR (Part-1) will be applicable for this leave approval;
  - d. He will not be allowed to stay abroad for more than the approval period;
2. This order is issued with the approval of the competent authority.

W S  
19/03/2024  
(Israt Shadmin)

Deputy Secretary  
Phone: 223357240

Email: admin1@moef.gov.bd

**Copy for information and necessary action to (not in order of seniority):**

01. Senior Secretary, Ministry of Public Administration, Bangladesh Secretariat, Dhaka.
02. Foreign Secretary (Senior Secretary), Ministry of Foreign Affairs, Segunbagicha, Dhaka.
03. Additional Secretary (All), Ministry of Environment, Forest and Climate Change, Bangladesh Secretariat, Dhaka.
04. Director General (Consular), Ministry of Foreign Affairs.
05. Director General, Department of Immigration and Passport, Agargaon, Dhaka.
06. Private Secretary to Secretary, Ministry of Environment, Forest & Climate Change, Bangladesh Secretariat, Dhaka (For kind information of the Secretary).
07. Executive Director, Hazrat Shahjalal International Airport, Dhaka.
08. Immigration Officer, Hazrat Shahjalal International Airport, Dhaka/Benapol Land port, Haridaspur, Jashore.
09. Chief Accounts and Finance Officer, Ministry of Environment, Forest & Climate Change, Segunbagicha, Dhaka.
10. System Analyst, Ministry of Environment, Forest and Climate Change, Bangladesh Secretariat, Dhaka (with request to publish in the website).
11. Mr. Manik Chand Sarker, Personal Officer, Ministry of Environment, Forest and Climate Change, Bangladesh Secretariat, Dhaka.