



No. 22.00.0000.052.25.002.24.234

Date: 09 April 2024

To: Chief Accounts and Finance Officer
Ministry of Environment, Forest and Climate Change
Segun Bagicha, Dhaka


The undersigned is directed to convey the approval of the Ministry of Environment, Forest & Climate Change, Government of the People's Republic of Bangladesh, for the following Officer to attend a study trip titled 'Efficient Inspections for Compliances - Solutions for navigating the future', scheduled to be held from **11 to 15 May 2024 in Germany**, on **16 May 2024 in Belgium**, and from **17 to 19 May 2024 in France**. This approval is granted in accordance with the terms and conditions outlined in paragraph 2.

Sl No.	Name	Designation	Place of Posting
i.	Mr. Mohammad Razib Siddique	Deputy Secretary	Ministry of Environment, Forest & Climate Change, Dhaka.

2. Terms and conditions:

- i. The Officer will start his journey for the study tour on a convenient date near May 11, 2024;
- ii. The period of this study tour and the time spent for travel and transit will be treated as on duty;
- iii. He will draw his pay and allowances in local currency;
- iv. GIZ will bear all expenses of the aforesaid study tour, **there will be no financial involvement of Bangladesh Government;**
- v. He will not be allowed to stay abroad more than the approved period;
- vi. He shall return to his workplace immediately upon returning from the study tour and
- vii. He will have to submit reports on the study tour to the Admin-2 section of the Ministry of Environment, Forest and Climate Change within seven days after his return from the event.

3. This order is issued with the approval of the competent authority.


09.04.2024
(Jesmin Nahar)
Deputy Secretary
Phone: 02-55100257
Email: admin2@moef.gov.bd

Copy for kind information and necessary action (Not in order of seniority):

External


01. Senior Secretary, Ministry of Public Administration, Bangladesh Secretariat, Dhaka.
02. Foreign Secretary (Senior Secretary), Ministry of Foreign Affairs, Dhaka.
03. H.E. Ambassador, Embassy of Bangladesh in Germany/France.
04. H.E. Ambassador, Embassy of Germany/France in Dhaka, Bangladesh.
05. Honorary Consul(s) of Bangladesh to Belgium, Embassy of the People's Republic of Bangladesh to the Kingdom of Belgium in Brussels, Belgium.
06. Honorary Consul of Belgium to Bangladesh, Belgian Honorary Consulate in Dhaka, Bangladesh.
07. Director General (Consular), Ministry of Foreign Affairs, Dhaka (**with request to issue Note Verbale**).
08. Director General, Department of Immigration and Passports, Dhaka.
09. Executive Director, Hazrat Shahjalal International Airport, Dhaka.
10. Immigration Officer, Hazrat Shahjalal International Airport, Dhaka.

Internal

01. Additional Secretary (All), Ministry of Environment, Forest and Climate Change, Dhaka.
02. Private Secretary to the Hon'ble Minister, Ministry of Environment, Forest & Climate Change, Dhaka.
03. Private Secretary to the Secretary, Ministry of Environment, Forest & Climate Change, Dhaka.
04. System Analyst, Ministry of Environment, Forest & Climate Change, Dhaka (**with request to upload the GO on the website**).

Personal

01. Mr. Mohammad Razib Siddique, Deputy Secretary, Ministry of Environment, Forest & Climate Change, Dhaka.


09.04.2024
(Jesmin Nahar)
Deputy Secretary