



Government of the People's Republic of Bangladesh
Ministry of Environment, Forest and Climate Change
Environment Section-2.
www.moef.gov.bd

No. 22.00.0000.073.11.002.14. 241

Date: 3 September 2023

To: Chief Accounts and Finance Officer
Ministry of Environment, Forest and Climate Change
Segunbagicha, Dhaka

Subject: Government Order to participate in the fifth Session of the International Conference on Chemicals Management (ICCM5) and High Level Segment to be held on 21-29 September 2023 in Bonn, Germany

Dear Sir,

The undersigned is directed to convey the permission of the Government of the People's Republic of Bangladesh in favour of the following officers to participate in the the Fifth Session of the International Conference on Chemicals Management (ICCM5) and High Level Segment, to be held on 21-29 September 2023 in Bonn, Germany:

Sl no	Name and designation	Delegation	Funding Body
1.	Mr. Sanjay Kumar Bhowmik Additional Secretary Ministry of Environment, Forest and Climate Change	Head of Delegation	United Nations Environment Programme (UNEP)
2.	Syed Ahmmad Kabir Deputy Director Department of Environment, Agargoan, Dhaka-1207	Member	


2. The following terms and conditions will be applicable for this tour:
- The participants will start their journey for Bonn, Germany on a convenient date close to their approved duration;
 - The period of this Conference and the time spent for travel and transit will be treated as on duty;
 - They will draw their pay and allowances in local currency during the aforesaid period.
 - All expenses of the nominees in connection with this visit will be borne by United Nations Environment Programme (UNEP). There is no financial involvement of the Government of the People's Republic of Bangladesh with this tour.
 - They will not stay abroad beyond the approved period (excluding travel time).
 - They will return to their respective work place immediately after returning from the meeting; and



vii. They will submit a report on the acquired experiences to this Ministry within 10 working days after their return to Bangladesh.

3. This order is issued with the approval of the competent authority.

Sincerely,

 03.09.2023


Md: Mazedul Islam
Deputy Secretary
Phone: +880 223357223
E-mail: env2@moef.gov.bd

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Copy for kind information and necessary action to (not as per seniority):

1. Cabinet Secretary, Cabinet Division/Principal Secretary, Prime Minister Office
2. Senior Secretary, Ministry of Public Administration, Bangladesh Secretariat, Dhaka
3. Foreign Secretary (Senior Secretary), Ministry of Foreign Affairs, Segunbagicha, Dhaka
4. H.E. the Ambassador, Embassy of the People's Republic of Bangladesh, Germany.
5. Additional Secretary (all), Ministry of Environment, Forest and Climate Change
6. Mr. Sanjay Kumar Bhowmik, Additional Secretary, Ministry of Environment, Forest and Climate Change
7. Director General, Department of Environment, Agargoan, Dhaka
8. Director General, Immigration and Passport, Dhaka.
9. Director General, (Consular and Welfare Wing), Ministry of Foreign Affairs, Segunbagicha, Dhaka (with a request for issuing Note Verbale)
10. Joint Secretary (Administration), Ministry of Environment, Forest and Climate Change
11. Director, Hazrat Shahjalal (Rah.) International Airport, Dhaka
12. PS to Minister, Ministry of Environment, Forest and Climate Change, Dhaka
13. PS to Deputy Minister, Ministry of Environment, Forest and Climate Change,
14. Senior Assistant Secretary (Admin-2), Ministry of Environment, Forest and Climate Change, Dhaka (with a request to update the database)
15. PS to Secretary, Ministry of Environment, Forest and Climate Change, Bangladesh
16. System Analyst, Ministry of Environment Forest and Climate Change (with a request to upload it in the website)
17. Syed Ahmmad Kabir, Deputy Director, Department of Environment, Agargoan, Dhaka-1207
18. Accounts Officer, Ministry of Environment Forest and Climate Change

 03.09.2023

Md: Mazedul Islam
Deputy Secretary