



No. 22.00.0000.052.25.001.21.471

Date: 27.08.2023

To: Chief Accounts and Finance Officer  
Ministry of Environment, Forest and Climate Change  
Segun Bagicha, Dhaka

The undersigned is directed to convey the approval of the Ministry of Environment, Forest & Climate Change, Government of the People's Republic of Bangladesh, in favor of the following officer attending a workshop titled "CBAS-ICIMOD Partnership Project" to be held in **Kathmandu, Nepal** from **29 to 30 August 2023**, under the terms and conditions described in paragraph-2.

Sl No.	Name	Designation	Place of Posting
i.	<b>Dr. Mariam Akhter</b>	Assistant Chief Conservator of Forests	Development Planning Unit, Bana Bhaban, Agargaon, Dhaka.

2. Terms and conditions:

- i. The Officer will start her journey for **Nepal** on a convenient date near 29 August 2023;
- ii. The period of this workshop and the time spent for travel and transit will be treated as on duty;
- iii. She will draw her pay and allowances in local currency; **there will be no financial involvement of Bangladesh Government;**
- iv. International Centre for Integrated Mountain Development (ICIMOD) will bear all expenses of the aforesaid workshop;
- v. She will not be allowed to stay abroad more than the approved period;
- vi. She shall return to her respective workplace immediately after returning from the workshop; and
- vii. She will have to submit a report on the workshop to the Admin-2 section of the Ministry of Environment, Forest and Climate Change within seven days after her return from the workshop;

3. This order is issued with the approval of the competent authority.

27-08-2023

(Jesmin Nahar)

Senior Assistant Secretary

Phone: 02-55100257

Email: admin2@moef.gov.bd

Copy for kind information and necessary action (Not in order of seniority):

**External**


01. Foreign Secretary (Senior Secretary), Ministry of Foreign Affairs, Dhaka.
02. H.E. Ambassador of Bangladesh to Nepal, Embassy of Bangladesh in Nepal.
03. H.E. Ambassador of Nepal to Bangladesh, Embassy of Nepal in Bangladesh.
04. Chief Conservator of Forests (CC), Forest Department, Dhaka.
05. Director General (Consular), Ministry of Foreign Affairs, Dhaka (**with request to issue Note Verbale**).
06. Executive Director, Hazrat Shahjalal International Airport, Dhaka.
07. Immigration Officer, Hazrat Shahjalal International Airport, Dhaka.

**Internal**

01. Additional Secretary (All), Ministry of Environment, Forest and Climate Change, Dhaka.
02. Private Secretary to the Hon'ble Minister, Ministry of Environment, Forest & Climate Change, Dhaka.
03. Private Secretary to the Hon'ble Deputy Minister, Ministry of Environment, Forest & Climate Change, Dhaka.
04. Private Secretary to the Secretary, Ministry of Environment, Forest & Climate Change, Dhaka.
05. System Analyst, Ministry of Environment, Forest & Climate Change, Dhaka (**with request to upload the GO on the website**).

**Personal**

01. Dr. Mariam Akhter, Assistant Chief Conservator of Forests, Development Planning Unit, Bana Bhaban, Agargaon, Dhaka.

  
27.08.2023  
(Jesmin Nahar)

Senior Assistant Secretary