



No. 22.00.0000.052.25.002.24.269

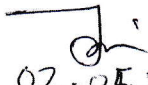
Date: 02 May 2024

To: Chief Accounts and Finance Officer  
Ministry of Environment, Forest and Climate Change  
Segun Bagicha, Dhaka

The undersigned is directed to convey the approval of the Ministry of Environment, Forest & Climate Change, Government of the People's Republic of Bangladesh, for the following Officers to attend the 'Article 6 and Standardized Crediting Framework Regional Workshop' scheduled to be held from **09 to 10 May 2024 in Nairobi, Kenya**. This approval is granted in accordance with the terms and conditions outlined in paragraph 2.

Sl No.	Name	Designation	Place of Posting
i.	<b>Mr. Mirza Shawkat Ali</b>	Director	Department of Environment, Dhaka
ii.	<b>Ms. Roslina Parven</b>	Senior Assistant Secretary	Ministry of Environment, Forest & Climate Change, Dhaka
iii.	<b>Mr. Md Harun Or Rashid</b>	Deputy Director	Department of Environment, Dhaka

2. Terms and conditions:
  - i. The Officers will start their journey for **Kenya** on a convenient date near May 09, 2024;
  - ii. The period of this workshop and the time spent for travel and transit will be treated as on duty;
  - iii. They will draw their pay and allowances in local currency;
  - iv. World Bank (WB) will bear all expenses for participation in the aforementioned workshop, **there will be no financial involvement of Bangladesh Government;**
  - v. They will not be allowed to stay abroad more than the approved duration of their stay;
  - vi. They shall return to their respective workplace immediately upon returning from the workshop and
  - vii. They will have to submit reports on the workshop to the Admin-2 section of the Ministry of Environment, Forest and Climate Change within seven days after their return from the event.
3. This order is issued with the approval of the competent authority.

  
02.05.2024  
(Jesmin Nahar)  
Deputy Secretary  
Phone: 02-55100257  
Email: [admin2@moef.gov.bd](mailto:admin2@moef.gov.bd)

No. 22.00.0000.052.25.002.24.269/1(15)

Date: 02.05.2024

Copy for kind information and necessary action (Not in order of seniority):

**External**

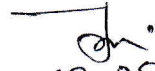
01. Senior Secretary, Ministry of Public Administration, Bangladesh Secretariat, Dhaka.
02. Foreign Secretary (Senior Secretary), Ministry of Foreign Affairs, Dhaka.
03. H.E. High Commissioner of Bangladesh to Kenya, Bangladesh High commission in Nairobi, Kenya.
04. H.E. High Commissioner, Kenya High commission in India [Concurrently accredited to Bangladesh].
05. Director General, Department of Environment, Dhaka.
06. Director General (Consular), Ministry of Foreign Affairs, Dhaka **(with request to issue Note Verbale)**.
07. Executive Director, Hazrat Shahjalal International Airport, Dhaka.
08. Immigration Officer, Hazrat Shahjalal International Airport, Dhaka.

**Internal**

01. Additional Secretary (All), Ministry of Environment, Forest and Climate Change, Dhaka.
02. Private Secretary to the Hon'ble Minister, Ministry of Environment, Forest & Climate Change, Dhaka.
03. Private Secretary to the Secretary, Ministry of Environment, Forest & Climate Change, Dhaka.
04. System Analyst, Ministry of Environment, Forest & Climate Change, Dhaka **(with request to upload the GO on the website)**.

**Personal**

01. Mr. Mirza Shawkat Ali, Director, Department of Environment, Dhaka.
02. Ms. Roslina Parven, Senior Assistant Secretary, Ministry of Environment, Forest & Climate Change, Dhaka
03. Mr. Md Harun Or Rashid, Deputy Director, Department of Environment, Dhaka.

  
02.05.2024  
(Jesmin Nahar)  
Deputy Secretary