



No. 22.00.0000.052.25.001.21.663

Date: 08.11.2023

To: Chief Accounts and Finance Officer
Ministry of Environment, Forest and Climate Change
Segun Bagicha, Dhaka


The undersigned is directed to convey the approval of the Ministry of Environment, Forest & Climate Change, Government of the People's Republic of Bangladesh, in favor of the following officer attending in a conference titled 'Better Air Conference (Air Quality Management Policies and Implementation)', scheduled to be held in **Manila, Philippines** from **November 15th to 17th, 2023**, under the terms and conditions described in paragraph 2.

Sl No.	Name	Designation	Place of Posting
i.	Mr. Md.Ziaul Haque	Director (AirQuality Management)	Department of Environment

2. Terms and conditions:

- i. The Officer will start his journey for Philippines on a convenient date near to 15 November 2023;
- ii. The period of this conference and the time spent for travel and transit will be treated as on duty;
- iii. He will draw his pay and allowances in local currency; **there will be no financial involvement of Bangladesh Government;**
- iv. The World Bank will bear all expenses of the aforesaid conference;
- v. He will not be allowed to stay abroad more than the approved period;
- vi. He shall return to his respective workplace immediately after returning from the conference; and
- vii. He will have to submit a report on the conference to the Admin-2 section of the Ministry of Environment, Forest and Climate Change within seven days after his return from the event;

3. This order is issued with the approval of the competent authority.


08.11.2023
(Jesmin Nahar)

Senior Assistant Secretary
Phone: 02-55100257
Email: admin2@moef.gov.bd

Copy for kind information and necessary action (Not in order of seniority):

External


01. Senior Secretary, Ministry of Public Administration, Bangladesh Secretariat, Dhaka.
02. Foreign Secretary (Senior Secretary), Ministry of Foreign Affairs, Dhaka.
03. H.E. Ambassador of Bangladesh to the Philippines, Embassy of Bangladesh in the Philippines.
04. H.E. Ambassador of the Philippines to Bangladesh, Embassy of the Philippines in Bangladesh.
05. Director General, Department of Environment, Agargaon, Dhaka.
06. Director General (Consular), Ministry of Foreign Affairs, Dhaka (with request to issue Note Verbale).
07. Executive Director, Hazrat Shahjalal International Airport, Dhaka.
08. Immigration Officer, Hazrat Shahjalal International Airport, Dhaka.

Internal

01. Additional Secretary (All), Ministry of Environment, Forest and Climate Change, Dhaka.
02. Private Secretary to the Hon'ble Minister, Ministry of Environment, Forest & Climate Change, Dhaka.
03. Private Secretary to the Hon'ble Deputy Minister, Ministry of Environment, Forest & Climate Change, Dhaka.
04. Private Secretary to the Secretary, Ministry of Environment, Forest & Climate Change, Dhaka.
05. System Analyst, Ministry of Environment, Forest & Climate Change, Dhaka (with request to upload the GO on the website).

Personal

01. Mr. Md. Ziaul Haque, Director (AirQuality Management), Department of Environment, Dhaka.


08.11.2023
(Jesmin Nahar)
Senior Assistant Secretary